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CRAWFORD COUNTY BOARD MINUTES
May 10, 2007

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Minutes of Proceedings
Crawford County Board
Thursday, May 10, 2007

The members of the Crawford County Board met in regular session Thursday, May 10, 2007. Chairman Joe Bliss called the meeting to order at 6:03 p.m.

Pledge of Allegiance was given by all.

Upon roll call David Fulling, John Sutfin, Alyce Mullins, Don Richart, Joe Bliss, Tom Titsworth, Charles Rains, Ron Veenstra and Jerry Ping were present.

Alyce Mullins clarified that the remodeling referred to on page 4 of the April minutes will be made to the ESDA Communications Room in the Commmercium not in the ESDA Building.

Tom Titsworth made a motion to approve the minutes of the April 12, 2007 County Board meeting. Charles Rains seconded the motion. Motion carried unanimously upon roll call.

Don Richart made a motion to approve claims. Jerry Ping seconded the motion. Motion carried unanimously upon roll call. (see claims 394-457)

Officer reports were given by Sheriff-Todd Liston, Coroner-Earl Deckard, Public Defender-Matt Hartrich, Supervisor of Assessments-Betty Bailey, State's Attorney-Tom Wiseman, Treasurer-Doris Tracy, Probation-Betty Vandevender, County Highway Superintendent-Justin Childress and County Clerk-Patty Lycan.

Alyce Mullins made a motion to approve the treasurer's report as presented. David Fulling seconded the motion. Motion carried unanimously upon roll call. (see reports 458-460)

Betty Bailey gave a report on the Board of Review. (see report 461)

Tom Titsworth made a motion to approve the Joint Agreement **05-07129-000-BR Resolution** for bridge work in Oblong Township. Alyce Mullins seconded the motion. Motion carried unanimously upon roll call. (see Agreement 462-467)

Tom Titsworth made a motion to approve the Joint Agreement **05-02115-000-BR Resolution** for bridge work in Hutsonville Township. Alyce Mullins seconded the motion. Motion carried unanimously upon roll call. (see Agreement 468-473)

No action was taken on the Oil & Gas Lease with Bucu Services. Upon the recommendation of State's Attorney, Tom Wiseman the Lease will be voted on at the June meeting.

Tom Titsworth reported that the Senate and House had passed the State Clean Air Act and that it is waiting for the Governor's signature.

Tom Titsworth made a motion to pay probation fees of \$67,427 to the Second Judicial Circuit, pending receipt of the \$9,765 owed by Richland County. Don Richart seconded the motion. Motion carried unanimously upon roll call. (see claim 474-475)

Charlie Rains made a motion to approve **Resolution 2007-R-03 Opposing the Proposed Gross Receipt Tax**. Don Richart seconded the motion. Motion carried unanimously upon roll call. (see Resolution 476)

David Fulling made a motion to approve the Funding Agreement with Stewart Whitt. John Sutfin seconded the motion. Upon roll call David Fulling, John Sutfin, Alyce Mullins, and Don Richart voted “aye”. Joe Bliss, Tom Titsworth, Ron Veenstra and Jerry Ping voted “nay”. Charlie Rains abstained. Motion failed with four “ayes”, four “nays” and one abstention.

State’s Attorney Tom Wiseman reviewed the proposed Oil & Gas Lease between the County and Western Land Services covering the old “poor farm”. Tom will check into status of payments made to others who hold mineral interests in the property and report again at the June meeting.

Tom Titsworth made a motion to re-appoint John Trimble to the Robinson Airport Authority Board for a 5-year term (May 17, 2007 – May 16, 2012) Don Richart seconded the motion. Motion carried unanimously upon roll call. (see re-appointment 477-480)

Tom Titsworth made a motion to re-appoint Robert York II to the Robinson Airport Authority Board for a 5-year term (May 17, 2007 – May 16, 2012) Don Richart seconded the motion. Motion carried unanimously upon roll call. (see re-appointment 481-484)

Name submitted for appointment to the Greater Wabash Regional Planning commission to replace Ron Veenstra: (see letter 485)

1. Barbara Webster

Break at 7:34 p.m.

Reconvened at 7:50 p.m.

John Sutfin made a motion to go into closed session to discuss collective bargaining between a public body and its employees and possible litigation, pending litigation and probable litigation. Tom Titsworth seconded the motion. Motion carried unanimously upon roll call.

CLOSED SESSION AT 7:51 pm.

Charlie Rains made a motion to return to open session. Alyce Mullins seconded the motion. Motion carried unanimously upon roll call.

RETURN TO OPEN SESSION AT 8:10 PM

John Sutfin made a motion to approve the minutes of the April 12, 2007 closed session meeting. Tom Titsworth seconded the motion. Motion carried unanimously upon roll call.

COMMITTEE REPORTS

Ron Veenstra read a letter to the board that he had received from Bill Thomas regarding a bankruptcy. He additionally reported that this person had a loan with CCDA and they would be looking at in the next week or two.

Charlie Rains reported that he and Don Richart had attended the ESDA meeting. ESDA is now referred to as EMA. They are looking for more volunteers.

Tom Titsworth reported that one of the new servers is up. The new manager is at the airport. There are still some things to resolve, but everything should be wrapped up by the first of June. The Health Department was going to address the Clean Air Act had the State not passed the same.

Joe Bliss reported that it had been suggested that the County needed a Personnel Committee. It will be combined with the Salary Committee and be the Salary/Personnel Committee.

Don Richart reported that ESDA/EMA is going to try to keep the board informed as to what type of classes they will be offering. In June there will be a helicopter landing class. A helicopter landing class covers landing signals for helicopters. An IS700 class will be offered. This is an introductory course to the EMA. They have held an ambulance meeting. Discussion items were wages, leased items, formulas used to determine wages, how many reserve personnel and on-call personnel were required, fees that were uncollectible from Public Aid, and required responses to 911 calls. He mentioned the United writes off 3 or 4 hundred thousand dollars in fees every year. Ron Veenstra mentioned that the contract with United is up on December 1, 2007.

Alyce Mullins reported that ESDA will be taking the trailer to Mattoon for an Emergency Response Expo on Saturday, May 19.

John Sutfin reported that he had received a letter from Marathon which included an invitation. Tom Wiseman reviewed the letter and indicated that there potentially could be a problem in accepting a gift valued over \$100. John is also working on the County phones and hopes to have something ready by the next Building and Grounds meeting.

David Fulling reported that the Communications Trailer is being temporarily housed at Marathon. Under insurance, David brought attention to the OSHA 300 form that is posted on the Bulletin Board in the back of the Board room and required by the State to be posted in a common area. David also brought up that the County needs a Sexual Harassment Policy. It was referred to the Personnel Committee. Also he presented a Safety Manual that has been requested by the insurance company. It was referred to the Health and Safety Committee. He addressed job descriptions that had been received from other counties. The Personnel Committee will work on job descriptions. David also reported that he had toured the Schmidt property. They are looking for ideas on what to do with the property within the confines of the restrictions placed on the property by the Schmidts. David reported that our insurance company is offering free training on different items. David addressed the employee personnel manual. It has not been updated since 1999. There are several things that need to

be added to it. The insurance company is requesting that it be updated. The Building & Grounds Committee had received an estimate to repair the roof on the EMA building. Another estimate was

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requested. He has contacted the Telecommunications Program at LTC regarding installing fiber optics for the County. They have offered to perform the work for the cost of materials only, with no labor costs. Tom has also drawn up a hold harmless agreement for the firing range to protect the County since the ground is leased to the county. David also brought up the idea of a County Administrator. This would be a part-time position. He will check with other Counties and see if their Counties have this position.

Jerry Ping made a motion to call upon the clerk to issue mileage and per diem. Ron Veenstra seconded. Motion carried unanimously upon roll call.

Tom Titsworth made a motion to adjourn. Jerry Ping seconded the motion. Motion carried unanimously with an “aye” vote.

Meeting adjourned at 8:50 p.m.

PATRICIA LYCAN
Clerk of the Crawford County Board