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**MAY 9, 2013**

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**AGENDA**  
**CRAWFORD COUNTY BOARD MEETING**  
**COURTHOUSE ANNEX BUILDING, ROBINSON, IL 62454**  
**THURSDAY, May 9, 2013 @ 6:00 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence preceding Prayer
4. Roll Call
5. Approval of April 18, 2013 Board Meeting Minutes
6. Approval of April 18, 2013 Closed Session Board Meeting Minutes
7. Approval of Claims
8. Officers Reports:
  - a. Approval of Treasurer's Report
  - b. Transfer \$7500 from CCDA funds to General Fund
9. Old Business
10. New Business
  - a. Community Revitalization & Beautification Comm.-Christmas Festival
  - b. Collective Bargaining Agreement with Crawford County Clerical/Custodian
  - c. Department of Commerce & Economic Opportunity - Grant Resolutions
    1. Resolution – Affirmative Fair Housing Policy
    2. Resolution – Citizens Participation Plan
    3. Resolution – Code of Conduct
    4. Resolution – Equal Employment Opportunity Policy
    5. Resolution – Procurement Policy
    6. Resolution – Prohibition of the Use of Excessive Force
    7. Resolution – Residential Anti-Displacement of Relocation Assistance
    8. Resolution – Section 504 Grievance Policy
    9. Resolution – Non-Discrimination on the Basis of Disability
    10. Resolution – Policy on Sexual Harassment
11. Names Submitted for Appointment(s)/Re-appointment(s)
  - a. **Eaton Water District Trustee (5-yr term)**
    1. Ron Richardson
12. Appointment(s) / Re-appointment(s)
  - a. **Flat Rock Area Fire Protection District Board Trustee (3 year term)**
    1. Garry L. Branson (Reappointment)
  - b. **Forest Preserve Oversight Committee Members**
    1. Michael Garrard (2-yr term)
    2. Rod Harmon (2-yr term)
    3. Jamie Henry (2-yr term)
    4. Joe Dennis (1-yr term)
13. Committee reports
14. Public Comments
15. Mileage & per diem
16. Adjourn

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All future agendas will be provided via e-mail

**Please provide Agenda items, as soon as they become available,**  
**to Crawford County Clerk, Patty Lycan**

The members of the Crawford County Board met in regular session Thursday, May 9, 2013. Chairman Gareld Bilyew called the meeting to order at 6:00 p.m.

Pledge of Allegiance was given by all, followed by a moment of silence and prayer by Don Richart.

Upon roll call Terry McCoy, Don Richart, Allen Price, Toni Earleywine, Gareld Bilyew, David Fulling, Steve Rich, Robin Guyer, Shirley Treadway and Donnie Lachenmayr were present.

Shirley Treadway made a motion to approve the minutes of the April 18, 2013 County Board meeting. Robin Guyer seconded the motion. Motion carried unanimously upon roll call.

Steve Rich made a motion to approve the minutes of the April 18, 2013 closed session County Board meeting. Donnie Lachenmayr seconded the motion. Motion carried unanimously upon roll call.

Allen Price made a motion to approve the claims as presented. Toni Earleywine seconded the motion. Motion carried unanimously upon roll call. (Claims p. 549-598)

Officer reports were given by Twyla Bailey-Treasurer, Todd Liston-Sheriff, Jay Holtzhouser-Public Defender, Justin Childress-County Highway Engineer, Earl Deckard-Coroner, Matt Hartrich-State's Attorney, Linda Staley- Deputy County Clerk and Ken Pryor-EMA Coordinator.

David Fulling made a motion to approve transfer of \$7,500 from the CCDA Revolving Loan Fund to the General Fund for administrative fees for March, April & May 2013. Allen Price seconded the motion. Motion carried unanimously upon roll call. (Report p. 559)

Shirley Treadway made a motion to approve the **Treasurer's report** as presented. Robin Guyer seconded the motion. Motion carried unanimously upon roll call. (Report(s) p. 599-607)

Rob Sparks representing the Community Revitalization & Beautification Committee requested permission to use the courthouse lawn for the annual Christmas Festival to be held November 15 – 17, 2013.

Allen Price made a motion to approve the Community Revitalization & Beautification Committee annual Christmas Festival to be held November 15-17, 2013. David Fulling seconded the motion. Motion carried unanimously upon roll call.

Robin Guyer, Salary Committee Chairman, reported the committee has approved a contract with the Clerical and Custodian employees. Only changes were: wording regarding Christmas Eve holiday, probationary period to 180 days and wage increases as follows:

- 1<sup>st</sup> year - step and 24 cents
- 2<sup>nd</sup> year - step and 19 cents
- 3<sup>rd</sup> year - step and 14 cents

Robin Guyer made a motion to approve the **Collective Bargaining Agreement** with the **Crawford County Clerical and Custodian** (includes employees in the office of the County Clerk, Treasurer, Supervisor of Assessments, Hwy Department and the Custodian employee). David Fulling seconded the motion. Motion carried unanimously upon roll call. (Agreement/Contract p. 625-647)

David Fulling made a motion to approve **Resolution 2013-R-05 Affirmative Fair Housing Policy**. Allen Price seconded the motion. Motion carried unanimously with an "aye" vote. (Resolution p.648)

David Fulling made a motion to approve **Resolution 2013-R-06 Citizens Participation Plan**. Shirley Treadway seconded the motion. Motion carried unanimously with an "aye" vote. (Resolution p. 649)

Don Richart made a motion to approve **Resolution 2013-R-07 Code of Conduct**. Terry McCoy seconded the motion. Motion carried unanimously with an "aye" vote. (Resolution p. 650)

Steve Rich made a motion to approve **Resolution 2013-R-08 Equal Employment Opportunity Policy**. Don Richart seconded the motion. Motion carried unanimously with an "aye" vote. (Resolution p. 651-52)

David Fulling made a motion to approve **Resolution 2013-R-09 Procurement Policy**. Don Richart seconded the motion. Motion carried unanimously with an "aye" vote. (Resolution p. 653-656)

David Fulling made a motion to approve **Resolution 2013-R-10 Prohibition of the Use of Excessive Force**. Allen Price seconded the motion. Motion carried unanimously with an "aye" vote. (Resolution p. 657)

Shirley Treadway made a motion to approve **Resolution 2013-R-11 Residential Anti-Displacement of Relocation Assistance**. Donnie Lachenmayr seconded the motion. Motion carried unanimously with an "aye" vote. (Resolution p.658-59)

Don Richart made a motion to approve **Resolution 2013-R-12 Section 504 Grievance Policy**. David Fulling seconded the motion. Motion carried unanimously with an "aye" vote. (Resolution p.660)

Steve Rich made a motion to approve **Resolution 2013-R-13 Non-Discrimination on the Basis of Disability**. Robin Guyer seconded the motion. Motion carried unanimously with an "aye" vote. (Resolution p. 661)

Robin Guyer made a motion to approve **Resolution 2013-R-14 Policy on Sexual Harassment**. Toni Earleywine seconded the motion. Motion carried unanimously with an "aye" vote. (Resolution p. 662-65)

The name of Ron Richardson was submitted for appointment to the Eaton Water District Board for a 5-year term. (Petition p.666)

Don Richart made a motion to re-appoint **Garry L. Branson** as Trustee to the **Flat Rock Area Fire Protection District Board** for **3-year term**. Allen Price seconded the motion. Motion carried unanimously with an "aye" vote. (Re-appointment p. 667-669)

Shirley Treadway made a motion to re-appoint Michael Garrard as Member to the Forest Preserve Oversight Committee for a 2-year term. Don Richart seconded the motion. Motion carried unanimously with an “aye” vote. (Re-appointment p. 671-72)

Toni Earleywine made a motion to re-appoint Rod Harmon as Member to the Forest Preserve Oversight Committee for a 2-year term. Allen Price seconded the motion. Motion carried unanimously with an “aye” vote. (Re-appointment p. 673-74)

David Fulling made a motion to appoint Jamie Henry as Member to the Forest Preserve Oversight Committee for a 2-year term. Robin Guyer seconded the motion. Motion carried unanimously with an “aye” vote. (Appointment p. 675-76)

Don Richart made a motion to appoint Joe Dennis as Member to the Forest Preserve Oversight Committee for a 1-year term. Toni Earleywine seconded the motion. Motion carried unanimously with an “aye” vote. (Appointment p. 677-78)

#### COMMITTEE REPORTS:

Shirley Treadway       -       attended the 708 Board meeting

David Fulling           -       Fish Fry at Forest Preserve on June 1<sup>st</sup> 11 am – 4 pm  
Finance meeting May 30, 2013 @ 6:00 pm

Gareld Bilyew         -       Reported the sale of Ameren Energy Resources Company and  
Homefield Energy by Ameren Inc., to an affiliate of Dynergy Inc. will  
not affect electrical aggregation here

Donnie Lachenmayr made a motion to call upon the clerk to issue mileage and per diem. Terry McCoy seconded the motion. Motion carried unanimously with an “aye” vote.

Don Richart made a motion to adjourn. Robin Guyer seconded the motion. Motion carried unanimously with an “aye” vote.

Meeting adjourned at 6:45 p.m.

*Patricia “Patty” Lycan*  
PATRICIA “PATTY” LYCAN  
Clerk of the Crawford County Board