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**CRAWFORD COUNTY BOARD MINUTES**  
**JULY 14, 2011**

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# AGENDA

July 11, 2011 @ 2:45 p.m.

## CRAWFORD COUNTY BOARD MEETING COURTHOUSE ANNEX BUILDING, ROBINSON, IL 62454 THURSDAY, JULY 14, 2011 @ 6:00 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence preceding Prayer
4. Roll Call
5. Approval of June 09, 2011 County Board Meeting Minutes
6. Approval of June 09, 2011 County Board Closed Meeting Minutes
7. Approval of claims
8. Officers Reports:
  - a. Approval of Treasurer's Report
  - b. Highway **Contract** 09-02116-00-BR
  - c. Approval of 2009-2010 Crawford County Audit
  - d. HB 3184 to allow County Boards to set Marriage License & Civil Union License fees up to \$75.00
  - e. Notification by Party Chairman to submit a list of election judges after March election 2012
  - f. Nationwide Retirement Solutions additional option of (ROTH 457(b))
  - g. **Resolution** conveying property at 400 N. Lincoln to Crawford Co (#1123)
  - h. Upload Board Resolutions, Ordinances, Contracts & Agreement (**Index only**) to web page?
  - i. Renewal of Employment **Contract** for CCDA Employee (3 yr contract)
  - j. **Resolution** for appointment of Crawford County Assistant State's Attorney
  - k. **Resolution** declaring certain structures at 1402 N. Jackson St. a public nuisance and condemning said structures (providing a specified time period for property owner to abate)
9. Old Business
  - Resolution** which requires the County to reimburse i.e hospital, physician, etc
10. New Business
  - a. Amend the **2010-2011 Budget** to note anticipated Grants
  - b. **FEMA Resolution** for Flood Mitigation Project (CDBG)
  - c. **IRS Mileage Rate(s)** 55.5 cents per mile (July 1, - Dec 31, 2011)
  - d. **Resolution** for Schmidt Grant Application
  - e. Consideration to adopt a resolution allowing **Non-Highway** vehicles on roadways (S. Ulrey)
11. Appointments & Re-Appointment(s)
12. Names Submitted for Appointment(s) & Re-Appointment(s)
  - a. Emergency Telephone System Board
    1. 911 ETSB EXECUTIVE COMMITTEE ( 2 year terms)
      - a. Chairman : Sheriff Todd Liston
      - b. Vice-Chair: Chad Weaver (Hutsonville Police Chief)
      - c. Secretary: Earl Deckard (United Life Care Manager)
13. Committee reports
14. Closed session
  - a. Collective negotiation matters 5 ILCS 120/2 (c) (2)
  - b. Litigation 5 ILCS 120/2 (c) (4)
15. Collective bargaining agreement (Union Contract (s))
16. Mileage & per diem
17. Adjourn

The members of the Crawford County Board met in regular session Thursday, July 14, 2011. Chairman Joe Bliss called the meeting to order at 6:00 p.m.

Pledge of Allegiance was given by all followed by a moment of silence and prayer.

Upon roll call Ron Williamson, David Fulling, Chad Wells, Don Richart, Joe Bliss, Robin Guyer, John Sutfin, Charlie Rains, Shirley Treadway and Gareld Bilyew were present.

John Sutfin made a motion to approve the minutes of the June 9, 2011 County Board meeting. Robin Guyer seconded the motion. Motion carried unanimously upon roll call.

Gareld Bilyew made a motion to approve the minutes of the June 9, 2011 County Board **closed** session meeting. Robin Guyer seconded the motion. Motion carried unanimously upon roll call.

Charlie Rains made a motion to approve the claims as presented. Don Richart seconded the motion. Upon roll call Ron Williamson, David Fulling, Chad Wells, Don Richart, Joe Bliss, Robin Guyer, John Sutfin, Charlie Rains and Shirley Treadway voted "aye". Gareld Bilyew voted "nay". Motion carried with "9 ayes" and "1 nay" (Claims p.710-765)

Officer reports were given by Sheriff-Todd Liston, Treasurer-Twyla Bailey, Supervisor of Assessments-Hope Weber, State's Attorney-Tom Wiseman, Public Defender-Matt Hartrich, County Highway Dept. Office Manager-Valarie Dunlap, EMA Coordinator Ken Pryor and County Clerk-Patty Lycan.

Ron Williamson made a motion to approve the treasurer's report as presented. Gareld Bilyew seconded the motion. Motion carried unanimously upon roll call. (Report p.766-771)

Patty Lycan reported that the Treasurer should be receiving the taxes Monday (18<sup>th</sup>) or Tuesday (19<sup>th</sup>) She has had to correct several reports while extending, which has taken additional time. We are now doing one last proof and then will roll taxes to the Treasurer.

Robin Guyer made a motion to approve the **County Highway Contract 09-02116-00-BR**. Gareld Bilyew seconded the motion. Motion carried unanimously upon roll call. (Contract p. 772-776)

Gareld Bilyew made a motion to approve **Crawford County 2009-2010 Audit**. Ron Williamson seconded the motion. Motion carried unanimously upon roll call. (Audit p. 777-854)

The County Clerk reported the **pending passage of HB 3184**, a bill to allow the setting of both Marriage and Civil Union fees at a maximum fee of \$75.00. (Amendment p.855)

County Clerk Patty Lycan noted she had given all board members a notification that each party Chairman will be providing the County Board with a list of election Judges after the March 2012 election. (Notice p.856-857)

County Clerk Patty Lycan noted Nationwide Retirement Solutions is offering an option of a (ROTH 4C57b). I will need board approval to allow the employees to adopt this new plan or stay with the current plan.

David Fulling made a motion to allow **Nationwide Retirement Solutions** to offer an option of a **(ROTH 457b)**. Don Richart seconded the motion. Upon roll call Ron Williamson, David Fulling, Chad Wells, Don Richart, Joe Bliss, Robin Guyer, John Sutfin, Charlie Rains, Shirley Treadway and Gareld Bilyew voted "aye". Motion carried unanimously upon roll call. (Info. p. 858)

Dave Fulling made a motion to **Table** the **Resolution-conveying property (#1123) located on a lot at 400 N. Lincoln** (parcel #1123 Mobile Home) until the next board meeting. Charlie Rains seconded the motion. Motion carried unanimously upon roll call.

County Clerk Patty Lyman asked if the County Board would like to have the **indexes** from Ordinances, Resolutions, Contracts, Agreements, Appointments, etc. uploaded to the County Clerk's web site. This will provide 24 hour access for dates of initiation and renewal dates for your convenience.

David Fulling made a motion to permit **indexes** to be uploaded to County Clerk's web site. John Sutfin seconded the motion. Upon roll call Ron Williamson, David Fulling, Chad Wells, Don Richart, Joe Bliss, Robin Guyer, John Sutfin, Charlie Rains, Shirley Treadway and Gareld Bilyew voted "aye". Motion carried unanimously upon roll call.

Robin Guyer made a motion to renew a **CCDA employment contract** (3 yr contract). Shirley Treadway seconded the motion. Upon roll call Ron Williamson, David Fulling, Chad Wells, Don Richart, Joe Bliss, Robin Guyer, John Sutfin, Charlie Rains, Shirley Treadway and Gareld Bilyew voted "aye". Motion carried unanimously upon roll call. (Contract Renewal p.860)

Shirley Treadway made a motion to adopt **Resolution # 2011-R-05** for appointment of **Crawford County Assistant State's Attorney, Michael Strange**. John Sutfin seconded the motion. The part time assistant will serve Monday, Wednesday and Friday. Upon roll call Ron Williamson, David Fulling, Chad Wells, Don Richart, Joe Bliss, Robin Guyer, John Sutfin, Charlie Rains, Shirley Treadway and Gareld Bilyew voted "aye". Motion carried unanimously upon roll call. (Resolution p. 861-864)

Ron Williamson made a motion to adopt **Resolution # 2011-R-06** declaring certain structures at **1402 N. Jackson Street** a public nuisance and condemning said structures (providing 15 days for the property owner to abate. John Sutfin seconded the motion. State's Attorney Tom Wiseman has sent notice to owner of a lien placed against the property for the county expense of demolition. Cost concerns surfaced regarding demolition of the structures. Mr. Salesman has two bids for demolition made last year. Exterior asbestos removal is needed and back taxes also remain. Three wells would have to be dealt with, one of which is in the basement. The county should receive 2 bids for asbestos removal and the basement demolition. After some deliberation the board reached a consensus. Upon roll call Ron Williamson, Chad Wells, Don Richart, Joe Bliss, Robin Guyer, John Sutfin, and Charlie Rains voted "aye". David Fulling, Shirley Treadway and Gareld Bilyew voted "nay". Motion passed with "7 ayes" and "3 nays". (Resolution p. 865-867)

Ron Williamson made a motion to adopt **Resolution # 2011-R-07** which requires the County to reimburse hospital, physician or any other agency which provides medical services to inmates of the Crawford County Jail and according to **PA 86**, amended to the County Jail Act, will authorize the County Board to make such payments at the Public Aid rate. Dave Fulling seconded the motion. Upon roll call Ron Williamson, David Fulling, Chad Wells, Don Richart, Joe Bliss, Robin Guyer, John Sutfin, Charlie Rains, Shirley Treadway and Gareld Bilyew voted "aye". Motion carried unanimously upon roll call. (Resolution p.868)

Gareld Bilyew made a motion to **Table** the Amendment of **the 2010-2011 Budget** to note anticipated grants until next meeting, for further clarification. Dave Fulling seconded the motion. Upon roll call Ron Williamson, David Fulling, Chad Wells, Don Richart, Joe Bliss, Robin Guyer, John Sutfin, Charlie Rains, Shirley Treadway and Gareld Bilyew voted "aye". Motion carried unanimously upon roll call.

Ron Williamson made a motion to **Table** the adoption of **Resolution 2011-R- \_ for Flood Mitigation Project (CDBG)** until next board meeting. Charles Rains seconded the motion. Upon roll call Ron Williamson, David Fulling, Chad Wells, Don Richart, Joe Bliss, Robin Guyer, Charlie Rains, Shirley Treadway and Gareld Bilyew voted "aye". John Sutfin voted "nay". Motion carried with "9 ayes" and "1 nay" upon roll call.

Ron Williamson made a motion to adopt the recommended **IRS mileage rate of 55.5 cents per mile effective August 1<sup>st</sup>, 2011**. Robin Guyer seconded the motion. Motion carried unanimously upon roll call. (IRS info p.869-870)

Ron Williamson made a motion to **apply for the Schmidt Grant application (OSLAD/LWCF project)**. Don Richart seconded the motion. Upon roll call Ron Williamson, David Fulling, Chad Wells, Don Richart, Joe Bliss, Robin Guyer, John Sutfin, Charlie Rains, Shirley Treadway and Gareld Bilyew voted "aye". Motion carried unanimously upon roll call. (Grant info p.871-872)

Steve Ulrey presented the County Board with information regarding the consideration of adopting a resolution to allow Non-Highway vehicles on roadways. (Literature p.873)

Ron Williamson made a motion to **Form a Committee to consider a Resolution to allow non-highway vehicles on Crawford county roadways**. Gareld Bilyew seconded the motion. This subject brought many questions for consideration. Chairman Joe Bliss has the authority to appoint a committee. Upon roll call Ron Williamson, David Fulling, Chad Wells, Don Richart, Joe Bliss, Robin Guyer, John Sutfin and Gareld Bilyew voted "aye". Charlie Rains and Shirley Treadway voted "nay". Motion carried with "8 ayes" and "2 nays" upon roll call. (Info. p. 874-878 )

Break at 7:43 p.m.

Reconvened at 7:58 p.m.

The Following names are submitted for appointment to the **911 ETSB EXECUTIVE COMMITTEE:**  
(for a 2 year term) (Info. p.879)

1. Chairman: Todd Liston (County Sheriff)
2. Vice-Chair: Chad Weaver (Hutsonville Police Chief)
3. Secretary: Earl Deckard (United Life Care Manager)

#### COMMITTEE REPORTS

1. GARELD BILYEW: No revolving loan meetings as yet.
2. SHIRLEY TREADWAY: No report
3. CHARLIE RAINS: No report
4. JOHN SUTFIN: Upcoming concerns are Police Equipment replacement and radio Readjustments
5. ROBIN GUYER: Finance Committee working on data to vote on in future
6. JOE BLISS: No report.
7. DON RICHART: Crawford Memorial Hospital Open House from 4 to 6pm next Thursday, July 21<sup>st</sup>. Ribbon cutting is at 3:30 p.m.
8. CHAD WELLS: No report
9. DAVID FULLING: II. Association. of County Board Members notified us by fax that State funding for the Regional Office of Education has been removed. Feedback is also requested regarding a proposal that would allow individual counties to decide the concealed weapons matter. There will be a legislative conference call/meeting July 22, at 11a.m. Gareld Bilyew will attend the meeting. Insurance contracts are coming up for renewal. Health Insurance committee will meet. Fees may go up due to time in processing claims. Commercium air-conditioning is out and Kermit Green will be advising and working with us for a cost efficient method of air- conditioning. Back door on the annex roof will be replaced due to leakage into the S of A's office.
10. RON WILLIAMSON: The Union contract meeting is still pending this week. There will be a meeting with the Humane Society on Nov. 30, 2011. There have been numerous complaints about the conditions. They may put an ad in the paper to go out for bids as it is in sad shape.

John Sutfin made a motion to go into closed session at 8:15 p.m. Chad Wells seconded the motion. Upon roll call Ron Williamson, David Fulling, Chad Wells, Don Richart, Joe Bliss, Robin Guyer, John Sutfin, Charlie Rains, Shirley Treadway and Gareld Bilyew voted "aye". Motion carried unanimously upon roll call.

CLOSED SESSION 8:15 P.M.

OPEN SESSION 9:05 P.M.

Gareld Bilyew made a motion to return to open session at 9:05 p.m. John Sutfin seconded the motion. Upon roll call Ron Williamson, David Fulling, Chad Wells, Don Richart, Joe Bliss, Robin Guyer, John Sutfin, Charlie Rains, Shirley Treadway and Gareld Bilyew voted "aye". Motion carried unanimously upon roll call.

Gareld Bilyew made a motion to call upon the clerk to issue mileage and per diem. John Sutfin seconded the motion. Motion carried unanimously upon roll call.

John Sutfin made a motion to adjourn. Robin Guyer seconded the motion. Motion carried by voice vote.

Meeting adjourned at 9:10 P.M.

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PATRICIA "PATTY" LYCAN  
Clerk of the Crawford County Board