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CRAWFORD COUNTY BOARD MINUTES
JUNE 15, 2006

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Minutes of Proceedings "1 of 4"
Crawford County Board
Thursday, June 15, 2006

The members of the Crawford County Board met in regular session Thursday, June 15, 2006. Chairman Joe Bliss called the meeting to order at 6:00 p.m.

Pledge of Allegiance was given by all.

Upon roll call David Fulling, Alyce Mullins, Richard Newbold, Don Richart, Tom Titsworth, Bob Tuttle, Ron Veenstra and Joe Bliss were present.

Debbie Dix, Richard Newbold and Ron Williamson were absent upon roll call.

Chairman Joe Bliss, reported that Item 4 on the Agenda, Probation Service Fees, was rescheduled to August.

Robert Tuttle made a motion to approve the minutes of the May 11, 2006 board meeting. David Fulling seconded the motion. Motion carried unanimously upon roll call.

Ron Veenstra reported that he had spoken with Mediacom regarding long distance service for county offices.

Tom Titsworth made a motion to approve claims. Alyce Mullins seconded the motion. Motion carried unanimously upon roll call. (see claims 598-664)

Officer reports were given by Sheriff-Todd Liston, Coroner-Earl Deckard, Public Defender-Matt Hartrich, Circuit Clerk-Denise Utterback, Supervisor of Assessments-Betty Bailey, Treasurer-Doris Tracy, Superintendent of Highways-Justin Childress, County Clerk-Patty Lycan, and State's Attorney-Jay Holtzhouser.

Alyce Mullins moved to approve **ORDINANCE 2006-0-02** setting the dates that Real Estate Taxes become delinquent (1st installment date July 6, 2006 and 2nd installment September 1, 2006) . Don Richart seconded the motion. Motion carried unanimously upon roll call. (see ordinance 665)

Ron Veenstra made a motion to approve the treasurer's report as presented. Bob Tuttle seconded the motion. Motion carried unanimously upon roll call. (see reports 666-669)

Don Richart made a motion to adopt the **PREVAILING WAGE ORDINANCE 2006-O-03**. Tom Titsworth seconded the motion. Motion carried unanimously upon roll call. (see Ordinance 670-676)

State's Attorney Jay Holtzhouser reported that he had looked into the possibility of a Conflict Public Defender. He reviewed the compensation paid over the past 3 years to all attorneys who had been paid for representing indigent defendants. He also reported that the State had budgeted funds to reimburse 66% of the Public Defender's salary in fiscal year 2007. If the Public Defender were made a County Employee and the position of Conflict Public Defender were created, the County could save approximately \$29,000 per year on the salary. If the Public Defender is left on a contractual basis, and the position of Conflict Public Defender is contracted, the County would save \$5,000 to \$10,000 per year.

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Minutes of Proceedings “ 2 of 4”
Thursday, June 15, 2006

Debbie Dix arrived at 6:50 p.m.

David Fulling moved that the County create the position of Conflict Public Defender (selection of the Conflict Public Defender would be in the same manner as the Public Defender). Tom Titsworth seconded the motion. Upon roll call, Bob Tuttle, Tom Titsworth, Joe Bliss, Don Richart, Alyce Mullins, Ron Veenstra and David Fulling voted Aye. Debbie Dix Abstained. Motion carried 7 Ayes and 1 Abstention. (see letter 677-687)

David Fulling made a motion to **table the January Probation Reimbursement claim for 30 days.** Bob Tuttle seconded the motion. Motion carried unanimously upon roll call.

Audit was presented by Brian Bradbury of Kemper CPA Group.

- Brian reported that there are still a few problems with the way the accounting system is set up. Some are being addressed.
- Extension Co-Op is at a deficit fund balance. Their levy is currently at maximum rate.
- Paid time off should be tracked through the payroll system.
- There may be a problem with the way the Probation Expenses are being accounted for once they are paid from Crawford County to Jefferson County. This may necessitate a change in the way these funds are reported on the Financial Statements in the future.
- Kemper recommends that the County no longer act as common paymaster for out of county probation employees. Alternatively, the monies paid in salaries, taxes, and benefits will need to be tracked separately for these employees.
- Several reclassifications were made because expenses were placed in the wrong line when originally paid.
- Some of the credit card statements are not being submitted with actual receipts. If County credit cards are going to be continued to be used, the following changes needs to be made:
 1. There needs to be a written policy for use
 2. There should be a minimum number of cards issued
 3. No claims should be paid without actual receipt.

Mike Shimer presented an Intergovernmental Agreement and a Tax Abatement Resolution for the County's approval.

David Fulling made a motion to approve the Intergovernmental Agreement between the City of Robinson and The County of Crawford. Don Richart seconded the motion. Upon roll call, Debbie Dix voted Nay. Bob Tuttle, Tom Titsworth, Joe Bliss, Don Richart, Alyce Mullins, Ron Veenstra and David Fulling voted Aye. Motion carried with seven Ayes and one Nay. (see Agreement 688-704)

Ron Veenstra made a motion to approve the Tax Abatement Resolution. David Fulling seconded the motion. Upon roll call, Debbie Dix voted Nay. Bob Tuttle, Tom Titsworth, Joe Bliss, Don Richart, Alyce Mullins, Ron Veenstra and David Fulling vote Aye. Motion carried with seven Ayes and one Nay. (see Resolution 705)

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Minutes of Proceedings "3 of 4"
Thursday, June 15, 2006

Break at 8:15 p.m. Reconvened at 8:30 p.m.

Ron Veenstra moved to approve the 2004-2005 audit. David Fulling second the motion. Motion carried unanimously upon roll call. (see audit 706-750)

Alyce Mullins made a motion to appoint Bill Ackman to the E-911 District Board. Don Richart seconded the motion. Motion carried unanimously upon roll call. (see appointment 751-752)

The following name was submitted for re-appointment to the Mary Heath Foundation:

1. Thomas Pierce - Hutsonville

COMMITTEE REPORTS WERE GIVEN

Debbie Dix reported that Carol McGahey has been elected as president of the Tourism Council. The City of Robinson turned down the offer of a sign for the entrance to the City. The rest of the County communities were very appreciative. (see report 754-756)

Bob Tuttle reported that outside workers were not hired to do the right-of-way mowing this year. County Highway Department employees performed the work, and it was accomplished in about half of the time.

Tom Titsworth reported that Building and Grounds are working on vault space for recorded documents. Steps on the south side of the courthouse have been repaired. First quarter report on energy contract has been received.

Tom Titsworth asked for direction from the board for the Salaries Committee for upcoming FOP negotiations. Todd Liston reported that the letter from FOP is expected in July.

Tom Titsworth reported that the Finance Committee will be meeting on July 20, 2006, at 7:00 p.m. to review 2nd quarter financials.

Alyce Mullins asked if anyone had any input on Board Rules.

Ron Veenstra reported that they met with mapping committee this month regarding information Supervisor of Assessments has available for commercial interests. Betty is going to work on drawing up a policy regarding the same. (see letter 757)

Ron Veenstra reported that CCDA met with an individual who wanted to start a business, but they were apprehensive since technically the individuals would be employees of the County. They did not pursue the matter further.

Ron also mentioned that the sunset provision on the Pet Registration Ordinance is approaching. (Ordinance was Board approved 8/12/2004)

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Thursday, June 15, 2006

David Fulling reported that he had attended a meeting in Bloomington regarding several counties joining together to form an insurance company and potentially insure themselves

Break at 8:15 p.m. Reconvened at 8:30 p.m.

Crossroads Workforce Investment Board. Joe Bliss reported that there were problems found when the State recently audited this entity. The member counties are responsible for expenses that were disallowed. Crawford County's portion is \$904.21. (see letter 758)

Tom Titsworth moved that the County pay the reimbursement to the Crossroads Workforce Investment Board in the amount of \$904.21 and that the money be paid in the 2006-07 budget year. Debbie Dix seconded the motion. The motion carried unanimously upon roll call.

Chairman Joe Bliss appointed Tom Titsworth, Debbie Dix, and Ron Veenstra to a committee to search for someone to fill the position of Budget Officer.

Tom Titsworth made a motion to call upon the clerk to issue per diem and mileage. Bob Tuttle seconded the motion. Motion carried unanimously upon roll call.

Ron Veenstra made a motion to adjourn. Debbie Dix seconded the motion. Motion carried unanimously with an Aye vote.

Meeting adjourned at 9:30 p. m.

PATRICIA A LYCAN
Clerk of the Crawford County Board