

**INDEX**  
**CRAWFORD COUNTY BOARD MINUTES**  
**December 13, 2012**

AGENDA .....	2012-1784-5
1. Roll Call and Pledge of Allegiance and Prayer .....	2012-1786
2. Motion to accept Resignation of Dist. #4 Co. Board Member Charlie Rains...	2012-1786
3. Name of Terry McCoy submitted to fill vacancy of Charlie Rains, Dist. #4	2012-1786
4. Motion to appoint Terry McCoy as Co. Bd. Member for Dist. #4 Co. Dist. #4	2012-1786
5. Motion to approve the November 15, 2012 Board Meeting Minutes.....	2012-1786
6. Motion to approve the claims.....	2012-1786
7. Officers Reports.....	2012-1786
8. Motion to approve <b>Resolution 2012-R-14 Law Library Fees</b> .....	2012-1787
9. Motion to approve <b>Resolution 2012-R-15 Automation Fees</b> .....	2012-1787
10. Motion to approve <b>Resolution 2012-R-16 Document Storage Fees</b> .....	2012-1787
11. Motion to approve <b>Resolution 2012-R-17 Court Security Fees</b> .....	2012-1787
12. Motion to approve <b>Resolution 2012-R-18 Crawford Co. Public Defender</b>	2012-1787
13. Motions to approve <b>Agreement</b> with James W. Lane <b>Crawford Co. Public Defender</b> .....	2012-1787
14. Motion to approve Treasurer's Report.....	2012-1787
15. Motion to approve <b>Engineering Agreement: #11-00097-00-RS</b> .....	2012-1787
16. Motion to approve <b>Resolution: Load Limit</b> .....	2012-1788
17. Motion to approve <b>Resolution: 2013 Maintenance</b> .....	2012-1788
18. Motion to approve <b>Memo of Understanding</b> with <b>USDA-WS and C.C. Bd.</b>	2012-1788
19. Report of Official Acts-Regional Office of Education #12.....	2012-1788
20. Motion to approve <b>correction on Co. Budget for fiscal 2012-2013, Tort &amp; Liability</b> .....	2012-1788
21. Motion to approve <b>Resolution 2012-R-19 Authorizing Execution of Svc. Agreement</b> .....	2012-1788
22. Motion to approve <b>Ordinance 2012-O-8 Establishing an Opt-Out Electricity Aggregation Program and Approving the Crawford County's Electricity Aggregation Program Plan of Operation &amp; Governance</b> .....	2012-1788
23. Motion to approve <b>Resolution 2012-R-20 Reappointment Special Asst. States Attorney</b> .....	2012-1788
24. Motion to approve <b>Resolution</b> to re-appoint Jennifer Knutz as <b>Special Asst. State's Attorney</b> for a special court case.....	2012-1788
25. Names submitted for Re-appointment to <b>Crawford County Airport Board</b>	2012-1788
26. Motion to Re-appoint Dr. William Bedwell to <b>Crawford Co. Health Bd.</b> ....	2012-1788
27. Motion to Re-appoint Dr. Robert Walsh to <b>Crawford Co. Health Board</b> ....	2012-1789
28. Motion to Re-appoint Wanda James to the <b>Crawford Memorial Hospital Bd.</b>	2012-1789
29. Motion to Re-appoint John Daugherty to <b>Crawford Memorial Hospital Bd.</b>	2012-1789
30. Motion to Re-appoint Mitzi Martin to the <b>Crawford Memorial Hospital Bd.</b>	2012-1789
31. Motion to Re-appoint Don Annis to the <b>Crawford Co. Development Assoc.</b>	2012-1789
32. Motion to Re-appoint Jerry Devonshire to <b>Crawford Co. Development Association</b> .....	2012-1789
33. Motion to Re-Appoint Robin Guyer to <b>Crawford Co. Development Assoc.</b>	2012-1789
34. Motion to approve <b>Crawford Co. Development</b> Slate of Officers.....	2012-1789



**INDEX- 2<sup>nd</sup> page**  
**CRAWFORD COUNTY BOARD MINUTES**  
**December 13, 2012**

35. Committee Reports.....	2012-1789
36. Motion to advertise for <b>Budget Officer</b> .....	2012-1790
37. Motion for per diem.....	2012-1790
38. Adjournment.....	2012-1790

**COUNTY BOARD COMMITTEE REPORTS**

- Cr Co. Forest Preserve Volunteer Oversight Com. Mtg. Minutes 12-4-12. p.1966-68
- Building and Grounds Committee Mtg. Minutes 12-5-12 ..... p.1969-70
- Claims Committee Mtg. Minutes 12-6-12..... p.1971
- Claims Committee Mtg. Minutes 12-13-12..... p.1972
- Updated Board Committees, Revised 12-13-12..... p.1973-74

SEE AGENDA AND MINUTES FOLLOWING INDEX



**AGENDA**  
**CRAWFORD COUNTY BOARD MEETING**  
**COURTHOUSE ANNEX BUILDING, ROBINSON, IL 62454**  
**THURSDAY, DECEMBER 13, 2012 @ 6:00 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence preceding Prayer
4. Roll Call
5. **Accept Resignation** of Charlie Rains, County Board Member from district 4 (letter of resignation submitted)
6. **Appointment to fill vacancy** for County Board District 4 (letter of recommendation submitted)
7. **Oath of Office** for County Board Member filling vacancy
8. Approval of November 15, 2012 Board Meeting Minutes
9. Approval of claims
10. Officers Reports:
  - a. Approval of Treasurer's Report
  - b. **Resolution(s)** to increase fees (Automation, Document Storage, Law Library, and Court Security)
  - c. Engineering **Agreement**: #11-00097-00-RS
  - d. **Memo** of Understanding: USDA-WS & County Board
  - e. **Resolution**: Load Limit(s)
  - f. **Resolution**: 2013 Maintenance (Aggregate, pipe)
  - g. ROE Report of Official Acts (Sept, Oct, Nov, 2012)
11. Old Business
  - a. Fiscal Year 2012-2013 Budget **correction** (Tort & Liability)
  - b. Aggregated Energy
    1. Approve **Resolution** Authorizing Execution of Service Agreement
    2. Approve **Ordinance** Establishing an Opt-Out Electricity Aggregation Program and Approving the Crawford County's Electricity Aggregation Program Plan of Operation & Governance
12. New Business
  - a. **Resolution**: Approval of Crawford County Public Defender –
  - c. Crawford County Public Defender **Agreement**
  - b. **Agreement**: Approval of Crawford County Conflict Public Defender –
  - d. **Resolution**: Re-Appointment of Jennifer Kuntz as Special Assistant State's Attorney for post-trial matters
  - e. **Resolution**: Re-Appointment of Jennifer Kuntz as Special Assistant State's Attorney for specific court case
13. Names submitted for Appointment(s)/Re-appointment(s)
  - a. **Crawford County Airport Board**
    1. Greg Nye (term of office\_\_\_\_\_)
    2. Diana Parham (term office\_\_\_\_\_)

*December Agenda Continued on page 2*



14. Appointment(s) and Re-Appointment(s)
  - a. **Crawford County Health Board**
    1. Dr. William Bedwell (re-appoint) Dec 1, 2012 –Nov 30, 2015
    2. Dr. Robert Walsh (re-appoint) Dec 1, 2012 – Nov 30, 2015
  - b. **Crawford Memorial Hospital Board**
    1. Wanda James (re-appointment) effective 2013 (letter encl)
    2. John Daugherty (re-appointment) effective 2013 (letter encl)
    3. Mitzi Martin (re-appointment) effective 2013 (letter encl)
  - c. **Crawford County Development Association**
    1. Don Annis (at large term to expire 11/30/2015)
    2. Jerry Devonshire (at large term to expire 11/30/2015)
    3. Robin Guyer (at large term to expire 11/30/2015)
  - d. **Crawford County Development slate of officers**
    1. Rick Catt – President (at large term to expire 11/30/2015)
    2. Jerry Tye – Vice president (at large term to expire 11/30/2015)
    3. Steve McGahey – Secretary/ Treasurer (at large term to expire 11/30/2015)
15. Committee reports
  - a. Reduction of representation from Crawford County to Greater Wabash Valley committee to “4” from “6” members
16. Mileage & per diem
17. Adjourn

**PLEASE PROVIDE AGENDA ITEMS NO LATER THAN NOON ON MONDAY PRIOR TO BOARD MEETING**



The members of the Crawford County Board met in regular session Thursday, December 13, 2012. Chairman Gareld Bilyew called the meeting to order at 6:00 p.m.

Pledge of Allegiance was given by all, followed by a moment of silence and prayer.

Upon roll call Don Richart, Allen Price, Toni Earleywine, Gareld Bilyew, David Fulling, Steve Rich, Shirley Treadway and Donnie Lachenmayr were present. Charlie Rains and Robin Guyer were absent.

Gareld Bilyew, County Board Chairman, read a letter of resignation from County Board Member Charlie Rains.

David Fulling made a motion to accept the resignation of District #4 County Board Member, Charlie Rains. Steve Rich seconded the motion. Motion carried unanimously upon roll call. (letter p. 1791)

Earl Deckard, Republican Party Chairman, submitted the name of Terry McCoy to fill the vacancy of County Board Member Charlie Rains for County Board District #4. (letter p.1792)

Allen Price made a motion to appoint Terry McCoy as County Board Member for Dist #4 to fill vacancy due to the resignation of Charlie Rains (2 year term to expire Nov. 30, 2014). Shirley Treadway seconded the motion. Motion carried unanimously upon roll call. (appointment p.1794)

Patty Lycan, County Clerk, administered the Oath of Office to Terry McCoy. (oath p.1796)

David Fulling made a motion to approve the minutes of the November 15, 2012 County Board meeting. Don Richart seconded the motion. Motion carried unanimously upon roll call.

Don Richart made a motion to approve the claims as presented. Allen Price seconded the motion. Motion carried unanimously upon roll call. (claims p.1797-1864)

Officer reports were given by Angie Reinoehl-Circuit Clerk, Twyla Bailey-Treasurer, Todd Liston-Sheriff, Hope Weber-Supervisor of Assessments, Matt Hartrich-State's Attorney, Justin Childress-County Hwy. Engineer, Ken Pryor-EMA Coordinator and Patty Lycan-County Clerk. (report(s) p. 1876-1897)

Angie Reinoehl-Circuit Clerk and Judge Chris Weber presented information regarding the increase of the following fees:

- Law Library
- Automation
- Document Storage
- Court Security



David Fulling made a motion to approve **Resolution 2012-R-14** to increase the **Law Library Fees**. Shirley Treadway seconded the motion. Motion carried unanimously upon roll call. (Resolution p. 1865)

Shirley Treadway made a motion to approve **Resolution 2012-R-15** to increase the **Automation Fees** for the Circuit Clerk's Office. Don Richart seconded the motion. Motion carried unanimously upon roll call. (Resolution p. 1866)

Steve Rich made a motion to approve **Resolution 2012-R-16** to increase the **Document Storage Fees** for the Circuit Clerk's office. Allen Price seconded the motion. Motion carried unanimously upon roll. (Resolution p. 1867)

Allen Price made a motion to approve **Resolution 2012-R-017** increase the **Court Security Fees**. David Fulling seconded the motion. Motion carried unanimously upon roll call. (Resolution p. 1868)

Chris Weber, Circuit Court Judge, requested the County Board's approval of Jay Holtzhouser as Crawford County Public Defender. He would replace Matt Hartrich who was elected State's Attorney at the November 6, 2012 election.

Allen Price made a motion to approve **Resolution 2012-R-18** to appoint Jay Holtzhouser as **Crawford County Public Defender**. Donnie Lachenmayr seconded the motion. Motion carried unanimously upon roll call. (**Agreement** and **Resolution** p.1872-1873)

Chris Weber, Circuit Court Judge, requested the approval of James W. Lane as Crawford County Conflict Public Defender (to fill the vacancy for the office created by the appointment of Jay Holtzhouser as Public Defender).

David Fulling made a motion to approve an **Agreement** with James W. Lane as **Crawford County Conflict Public Defender**. Shirley Treadway seconded the motion. Motion carried unanimously upon roll call. (Resolution p. 1874-1875)

Twyla Bailey, Treasurer, presented the annual report as mandated by Resolution 2001-R-001. (report p.1876)

David Fulling made a motion to approve the Treasurer's report as presented. Don Richart seconded the motion. Motion carried unanimously upon roll call. (report(s) p. 1877-1884)

Hope Weber, Supervisor of Assessments, gave her report as mandated by Resolution 2001-R-001. (report p.1885)

Allen Price made a motion to approve **Engineering Agreement**: #11-00097-00-RS. Don Richart seconded the motion. Motion carried unanimously upon roll call. (Agreement p. 1898-1902)



Terry McCoy made a motion to approve the **Resolution: Load Limit**. David Fulling seconded the motion. Motion carried unanimously upon roll call. (Resolution p. 1903)

David Fulling made a motion to approve the **Resolution: 2013 Maintenance** (aggregate/pipe). Don Richart seconded the motion. Motion carried unanimously upon roll call. (Resolution p. 1904-1907)

David Fulling made a motion to approve the **Memo of Understanding** with **USDA-WS and Crawford County Board** (regarding storage on secure site at the Highway Dept. location). Don Richart seconded the motion. Motion carried unanimously upon roll call. (Memo p.1908-1911)

Patty Lycan, County Clerk, reported each Board member received a copy of the Report of Official Acts submitted by the Regional Office of Education #12 as required by law. (report p. 1912-1916)

Allen Price made a motion to approve a **correction on the County Budget for fiscal year 2012-2013** regarding **tort and liability** (correction to include amount in the revenue in the budget). Shirley Treadway seconded the motion. Motion carried unanimously upon roll call. (corrected page of budget p. 1917)

Don Richart made a motion to approve **Resolution 2012-R-19 Authorizing Execution of Service Agreement**. Steve Rich seconded the motion. Motion carried unanimously upon roll call. (Resolution p. 1918-1919)

Shirley Treadway made a motion to approve **Ordinance 2012-O-8 Establishing an Opt-Out Electricity Aggregation Program and Approving the Crawford County’s Electricity Aggregation Program Plan of Operation & Governance**. Toni Earleywine seconded the motion. Motion carried unanimously upon roll call. (Ordinance & Plan p. 1920-1940)

David Fulling made a motion to approve **Resolution 2012-R-20** to re-appoint Jennifer Knutz as **Special Assistant State’s Attorney** for post-trial matters. Shirley Treadway seconded the motion. Motion carried unanimously upon roll call. (Resolution & Administrative order p. 1941-1942)

David Fulling made a motion to approve a **Resolution** to re-appoint Jennifer Knutz as special Assistant State’s Attorney for a specific court case. Resolution failed for lack of second. (Resolution p. 1943-1944)

The names of **Greg Nye** and **Diana Parham** were **submitted** for re-appointment to the **Crawford County Airport Board**. (letter p. 1945)

Shirley Treadway made a motion to re-appoint **Dr. William Bedwell** to the **Crawford County Health Board** (term expires Nov. 30, 2015). Don Richart seconded the motion. Motion carried unanimously upon roll call. (re-appointment p.1946-1947)



David Fulling made a motion to re-appoint Dr. Robert Walsh to the **Crawford County Health Board** (term expires Nov. 30, 2015). Don Richart seconded the motion. Motion carried unanimously with an "aye" vote. (re-appointment p. 1948-1949)

Don Richart made a motion to re-appoint Wanda James to the **Crawford Memorial Hospital Board** (term expires Dec. 31, 2015). David Fulling seconded the motion. Motion carried unanimously with an "aye" vote. (re-appointment p. 1950-1952)

David Fulling made a motion to re-appoint John Daugherty to the **Crawford Memorial Hospital Board** (term expires Dec. 31, 2015). Toni Earleywine seconded the motion. Motion carried unanimously with an "aye" vote. (re-appointment p.1953-1954)

Don Richart made a motion to re-appoint Mitzi Martin to the **Crawford Memorial Hospital Board** (term expires Dec. 31, 2015). David Fulling seconded the motion. Motion carried unanimously with an "aye" vote. (re-appointment p. 1955-1956)

Don Richart made a motion to re-appoint Don Annis to the **Crawford County Development Association** (at large term to expire 11/30/2015). Allen Price seconded the motion. Motion carried unanimously with an "aye" vote. (re-appointment p.1957-1959)

Terry McCoy made a motion to re-appoint Jerry Devonshire to the **Crawford County Development Association** (at large term to expire 11/30/2015). Allen Price seconded the motion. Motion carried unanimously with an "aye" vote. (re-appointment p. 1960-1961)

Allen Price made a motion to re-appoint Robin Guyer to the **Crawford County Development Association** (at large term to expire 11/30/2015). Don Richart seconded the motion. Motion carried unanimously with an "aye" vote. (re-appointment p. 1962-1963)

Allen Price made a motion to approve the **Crawford County Development Association Slate of Officers** (Rick Catt-President, Jerry Tye-Vice-President, Steve McGahey-Secretary/Treasurer -term to expire on Nov. 30, 2013). David Fulling seconded the motion. Motion carried unanimously with an "aye" vote. (certificate p. 1964-1965)

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**COMMITTEE REPORTS:**

- Shirley Treadway:       -       Solid Waste will be meeting next Thursday, Dec. 20, 2012
- David Fulling:           -       Greater Wabash had trouble obtaining a quorum. Decided to reduce Members from 6 to 4 (2 co. bd. members, mayor & CCDA director
- Need to advertise for a budget officer
  - David asked for volunteers to help interview prospective budget officers: Shirley Treadway and Don Webb were volunteered
  - March 28, 2013 Greater Wabash will have dinner at Fife Opera House



Gareld Bilyew:       -       UCCI Meeting will be held Mt Vernon, etc  
                          -       County Board will follow Roberts Rules of Order

Gareld Bilyew-County Board Chairman will appoint members to the Greater Wabash Valley committee. (note: [www.crawfordcountyclerk.com](http://www.crawfordcountyclerk.com))

David Fulling made a motion to **advertise for budget officer**. Allen Price seconded the motion. Motion carried unanimously upon roll call.

Gareld Bilyew, Chairman, asked the County Clerk to make changes in the **County Board Committee Schedule** to reflect the appointment of Terry McCoy (due to resignation of Charlie Rains).

Donnie Lachenmayr made a motion to call upon the clerk to issue mileage and per diem. Don Richart seconded the motion. Motion carried unanimously with an "aye" vote.

David Fulling made a motion to adjourn. Don Richart seconded the motion. Motion carried unanimously with an "aye" vote.

Meeting adjourned at 7:28 p.m.

*Patricia "Patty" Lycan*  
PATRICIA "PATTY" LYCAN  
Clerk of the Crawford County Board