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CRAWFORD COUNTY BOARD MINUTES  
AUGUST 10, 2006

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Minutes of Proceedings "1 of 4"  
Crawford County Board  
Thursday, August 10, 2006

The members of the Crawford County Board met in regular session Thursday, August 10, 2006. Chairman Joe Bliss called the meeting to order at 6:00 p.m.

Pledge of Allegiance was given by all.

Upon roll call Debbie Dix, David Fulling, Alyce Mullins, Richard Newbold, Don Richart, Tom Titsworth, Bob Tuttle, Ron Veenstra, Ron Williamson and Joe Bliss were present.

Ron Williamson made a motion to approve the minutes of the July 13, 2006 board meeting. Bob Tuttle seconded the motion. Motion carried unanimously upon roll call.

Insurance Committee will check on insurance coverage and billing regarding the new trailer for ESDA.

Richard Newbold made a motion to approve claims. Debbie Dix seconded the motion. Motion carried unanimously upon roll call. (see claims 854-909)

Judge Timberlake spoke on funding for the probation office. Crawford County has 2 Probation Officers and 1 secretary and paying 34.7% of the Chief Probation Officer's salary based on the population. Judge Timberlake stated in September he would be able to submit an accurate budget for next year.

Judge Timberlake stated he would be glad to meet with Crawford, Richland, Edwards and Lawrence Counties to try to resolve issues that the County Board is concerned with regarding payroll, liability insurance, workman's compensation etc.

Ron Veenstra stated that the County would like to be relieved from being paymaster for Probation.

David Fulling made a motion to take \$24,881.42 from the probation fees to pay shortfall to the General Fund. Ron Williamson seconded the motion. Motion carried unanimously upon roll call. (this is at the discretion of the Chief Judge)

David Fulling asked Judge Timberlake if this transfer would be allowed. Judge Timberlake denied the transfer of fees.

David Fulling made a motion to **table the January Probation Reimbursement claim for 30 days**. Don Richart seconded the motion. Motion carried unanimously upon roll call.

Officer reports were given by Sheriff-Todd Liston, Circuit Clerk-Denise Utterback, Public Defender-Matt Hartrich, State's Attorney-Jay Holtzhouser, Treasurer-Doris Tracy, Probation Officer-Lori Hetzler, Superintendent of Highways-Justin Childress, and County Clerk-Patty Lycan.

Tom Titsworth made a motion to approve the treasurer's report as presented. Alyce Mullins seconded the motion. Motion carried unanimously upon roll call. (see reports 916-919 )

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Thursday, August 10, 2006

Bob Tuttle made a motion to approve Contract & Contract Bonds for 03-03121-00-BR in Lamotte Township. Ron Williamson seconded the motion. Motion carried unanimously upon roll call. (see Contract & Contract Bond 920-924)

Tom Titsworth made a motion to approve Contract & Contract Bonds for 01-07127-00-BR in Oblong Township. Bob Tuttle seconded the motion. Motion carried unanimously upon roll call. (see Contract & Contract Bond 925-929)

Ron Williamson made a motion to approve Construction Agreement for 05-04118-00-BR in Licking Township. Richard Newbold seconded the motion. Motion carried unanimously upon roll call. (see Agreement 930-934)

Tom Titsworth made a motion to approve Construction Agreement for 03-03121-00-BR in Lamotte Township. Ron Williamson seconded the motion. Motion carried unanimously upon roll call. (see Agreement 935-939)

Bob Tuttle made a motion to approve Construction Agreement for 01-07127-00-BR in Oblong Township. Ron Williamson seconded the motion. Motion carried unanimously upon roll call. (see Agreement 940-944)

David Fulling made a motion to allow Hub Tack to scan monument records with the County receiving a digital copy of all scanned documents. Debbie Dix seconded. Upon roll call Debbie Dix, David Fulling, Alyce Mullins, Richard Newbold, Don Richart, Tom Titsworth, Bob Tuttle, Ron Veenstra and Joe Bliss voted "aye". Ron Williamson "abstained". Motion carried. (see Letter 945)

Break at 7:30 PM

Kay Young, representative of the Crawford County Historical Society, reported on the move to the former Schmidt Clinic on South Cross Street. The Historical Society would like to assume the Hotel-Motel Tax for Union Suites in Oblong, if the Village of Oblong does not impose the tax, to help promote Tourism. (Place on the September agenda.)

Debbie Dix reported on the Pet Registration.

Ron Williamson made a motion to extend the Pet Registration for 60 days. Don Richart seconded the motion. Upon roll call Debbie Dix, Alyce Mullins, Richard Newbold, Don Richart, Bob Tuttle, Ron Veenstra, Ron Williamson and Joe Bliss answered "aye". David Fulling and Tom Titsworth answered "nay". Motion carried with 8 "aye" and 2 "nay".

Ron Veenstra asked State's Attorney Jay Holtzhouser if the County is responsible for the incorporated areas or just the County areas in regards to the Animal Control Warden. **State's Attorney will check into this matter.**

Larry McCoy commended the work that the Humane Society is doing.

The Spay & Neuter Fund receives 15% of the fee.

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Minutes of Proceedings "3 of 4"  
Thursday, August 10, 2006

The Village of Palestine would like a letter of support from the County to leave the railroad crossings open in Palestine. The closings would be for the crossings on Pike Street, Main Street (road to Hutsonville) and Lincoln Street.

David Fulling made a motion to prepare a resolution for the **State's Attorney to write a letter of support for the Village of Palestine regarding the closing of the railroad crossings**. Bob Tuttle seconded the motion. Upon roll call Debbie Dix, David Fulling, Alyce Mullins, Richard Newbold, Don Richart, Bob Tuttle, Ron Veenstra and Joe Bliss answered "aye". Ron Williamson answered "nay". Motion carried with 9 "aye" and 1 "nay".

Jace Phillips and Bruce Blade addressed the County Board with regard to second hand smoking SB 2400 ( Public Smoking Act P.A. 94-517) in work & public places in the unincorporated areas of Crawford County.

Joe Bliss appointed a HEALTH COMMITTEE to research the second hand smoking issue.

1. Tom Titsworth
2. Richard Newbold
3. David Fulling

Tom Titsworth made a motion to approve the July 13, 2006 closed meeting minutes. Debbie Dix seconded the motion. Motion carried unanimously upon roll call.

#### COMMITTEE REPORTS WERE GIVEN

Ron Williamson reported on the Audit Committee.

Ron Williamson made a motion to **accept an Audit Renewal with Kemper CPA Group** not to exceed \$24,000. Tom Titsworth seconded the motion. Motion carried unanimously upon roll call. (see Agreement 950-958)

Debbie Dix reported on the Tourism Board. They will use a grant system to utilize the money that is left in the fund.

Bob Tuttle reported that the Highway Department has received their snow plow

Titsworth reported on Budget Officer.

Tom Titsworth made a motion to **approve Don Webb as Budget Officer** for the amount of \$2,500.00. Ron Veenstra seconded the motion. Motion carried unanimously upon roll call.

Tom Titsworth requested the Budgets from the officers by August 31<sup>st</sup> to the County Clerk's office. Meeting dates will be scheduled later.

Joe Bliss appointed a Finance Committee to review the budget

1. Tom Titsworth, Chairman
2. David Fulling
3. Alyce Mullins
4. Ron Veenstra

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Minutes of Proceedings "4 of 4"  
Thursday, August 10, 2006

Alyce Mullins reported on the County Board Rules, which will be voted on at the September board meeting.

Ron Veenstra made a motion to approve the refinancing of a CCDA Loan with Quick Pack. The new loan will total of \$250,000 (which is to refinance prior loans and an increase of \$55,000) for an 8-year term @ 3 ½ % interest. Bob Tuttle seconded the motion. Motion carried unanimously upon roll call. (see 959)

Ron Veenstra made a motion to approve CCDA Loan with Vocational Consultants, Rita Stephens and Linda Miller for \$30,000 (for the purchase of H & R Block franchise & equipment) for 5-year term @ 4 % interest. Richard Newbold seconded the motion. Motion carried unanimously upon roll call. ( see 959)

Ron Williamson made a motion to call upon the clerk to issue per diem and mileage. Bob Tuttle seconded the motion. Motion carried unanimously upon roll call.

Tom Titsworth made a motion to adjourn. Debbie Dix seconded the motion. Motion carried unanimously with an "aye" vote.

Meeting adjourned at 9:30 p. m.

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PATRICIA A LYCAN  
Clerk of the Crawford County Board