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December 15, 2016

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**AGENDA**  
**CRAWFORD COUNTY BOARD MEETING**  
**COURTHOUSE ANNEX BUILDING, ROBINSON, IL 62454**  
**Thursday, December 15, 2016 @ 6:00 PM**

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence followed by Prayer
4. Roll Call
5. Approval of November 10, 2016 Board Meeting Minutes
6. Approval of Claims
7. Officers Reports:
  - a. Approve Treasurer's Report
  - b. Approve Resolution for State's Attorney Appellate Prosecutor
  - c. Approve Abbey Brian and Crawford County Public Defender
  - d. Approve Resolution Authorizing Weight Limitations for Roads
  - e. Approve Engineering Agreement for 16-00102-00-RS
  - f. Approve Engineering Agreement for 16-07132-00-BR
  - g. Approve Engineering Agreement for 16-09123-00-BR
  - h. Approve Resolution for Illinois Transportation Legislative Initiative
8. Old Business
9. New Business
  - a. Approve Resolution to collect Delinquent Real Estate Property Taxes on Parcel No. 05-4-03-012-032-000
  - b. Approve \$30,000 Payment to United Life Care
  - c. Approve Ordinance for Reimbursement of Travel Expenses
10. Names Submitted for Appointment(s)/Re-appointment(s)
  - a. Art Baker – Re-Appointment to C.C.D.A. Board
  - b. Penny Shaw – Appointment to C.C.D.A. Board
  - c. Steve McGahey – Re-Appointment to C.C.D.A. Board
11. Appointment(s)/Re-appointment(s)
  - a. Robert Kirk – Re-Appointment to Crawford Memorial Hospital Board effective January 1, 2017 thru December 31, 2019
  - b. James Kincaid – Re-Appointment to Crawford Memorial Hospital Board effective January 1, 2017 thru December 31, 2019
  - c. Judy Adams – Re-Appointment to Crawford Memorial Hospital Board effective January 1, 2017 thru December 31, 2019
  - d. Jeff Besing – Re-Appointment to 911 Board effective January 1, 2017 thru December 31, 2019
  - e. Chris Forde – Re-Appointment to 911 Board effective January 1, 2017 thru December 31, 2019
  - f. Todd Cooper – Re-Appointment to 911 Board effective January 1, 2017 thru December 31, 2019
12. Committee Reports
13. Public Comments
14. Mileage & Per Diem
15. Adjourn

The members of the Crawford County Board met in regular session on Thursday, December 15, 2016. County Board Chair, Gareld Bilyew, called the meeting to order at 6:00 p.m.

Pledge of Allegiance was given by all, followed by a moment of silence and prayer led by Pastor Jason Wilson.

Upon roll call David Fulling, Kip Randolph, George Bohman, Gareld Bilyew, Terry McCoy, Jim Keller, Clint Williamson, Kevin Utterback and Steve Rich were present.

#### **MINUTES**

**MOTION:** Steve Rich moved that the minutes of the November 10, 2016 County Board Meeting be approved as presented. David Fulling seconded the motion. Motion carried unanimously upon roll call.

**MOTION:** Clint Williamson moved that the minutes of the December 1, 2016 Reorganizational Meeting be approved as presented. George Bohman seconded the motion. Motion carried unanimously upon roll call.

#### **CLAIMS**

**MOTION:** Terry McCoy moved that the Claims be approved as presented. Jim Keller seconded the motion. Motion carried unanimously upon roll call. (Claims-Page 1556)

#### **OFFICER REPORTS**

Officer reports were given by County Sheriff, Bill Rutan; County Treasurer, Twyla Bailey; State's Attorney, Matt Hartrich; Public Defender, Abbey Brian; County Engineer, Justin Childress; Supervisor of Assessments, Hope Weber; Coroner, Earl Deckard; CCDA Director, Alex Pleasant; and County Clerk, Fayrene Wright. Written reports were submitted by Crawford County Probation; and the Regional Office of Education. (Reports – Page 1633)

County Treasurer, Twyla Bailey, reviewed reports and explained them for the new Board Members. She reported that the State reimbursements for Public Defender, State's Attorney and Supervisor of Assessments are current through November. Per Resolution, Twyla reported the average tax rate for the 2015 real estate taxes due in 2016. The average tax rate for Crawford County was 8.2792%. The lowest rate was 6.7399% and was paid in four tax codes, all of which are in Robinson Township. The highest rate was 10.4104% and was paid in one tax code in LaMotte Township. She lastly reported that final distribution of \$4,956,835.40 was made on November 28. Of the amount distributed \$10,915.98 was interest. She asked any taxing bodies who had not yet received their check to call her office.

**MOTION:** David Fulling moved to approve the Treasurer's Report as presented. Kip Randolph seconded the motion. Motion carried unanimously upon roll call. (Treasurer's Report – Page 1650)

State's Attorney, Matt Hartrich presented the Resolution for the State's Attorney Appellate Prosecutor and explained its purpose.

**MOTION:** George Bohman moved to approve the Resolution for State's Attorney Appellate Prosecutor. Terry McCoy seconded the motion. Motion carried unanimously upon roll call. (Resolution – Page 1655)

Public Defender, Abbey Brian was introduced by Judge Weber. Abbey reported that she had practiced law for eleven years. She has been a full-time public defender in the past but has been in private practice the last 8 years.

**MOTION:** Clint Williamson moved to approve Abbey Brian as the Crawford County Public Defender. Terry McCoy seconded the motion. Motion carried unanimously upon roll call.

Abbey thereafter presented her report. Judge Weber thanked all those who worked on getting the office space ready for the Public Defender.

County Engineer, Justin Childress presented several Resolutions and Agreements for approval.

**MOTION:** Jim Keller moved to approve the Resolution Authorizing Weight Limitations for Roads. Kevin Utterback seconded the Motion. Motion carried unanimously upon roll call. (Resolution – Page 1657)

**MOTION:** Terry McCoy moved to approve the Engineer Agreement for 16-00102-00-RS. George Bohman seconded the motion. Justin reported that this project will resurface the road from Annapolis west to the County line. Motion carried unanimously upon roll call. (Agreement – Page 1658)

**MOTION:** Clint Williamson moved to approve the Engineering Agreement for 16-07132-00-BR. Jim Keller seconded the motion. Justin reported that this project will repair a bridge east of Oblong in Oblong Township. Motion carried unanimously upon roll call. (Agreement – Page 1662)

**MOTION:** David Fulling moved to approve the Engineering Agreement for 16-09123-00-BR. Terry McCoy seconded the motion. Justin reported that this project covers a bridge in Robinson Township north of the radio station by Kirk Chapel. Motion carried unanimously upon roll call. (Agreement – Page 1666)

**MOTION:** Kip Randolph moved to approve the Resolution for Illinois Transportation Legislative Initiative. Jim Keller seconded the motion. Justin reported that prior to 1999 60% of Motor Fuel Tax funds went to the Illinois Department of Transportation with 40% going to local entities. Since 1999 that has become more out of balance with local entities receiving only 21% of Motor Fuel Tax funds. This Resolution supports getting back to a 60/40 split. State-wide local roads are 89% of all roads. In Crawford County local roads are 93.6% of all roads. Motion carried unanimously upon roll call. (Resolution – Page 1670)

Supervisor of Assessments, Hope Weber per Resolution presented the average percentage change in the County's equalized assessed valuation for each of the previous three years. In 2013 the EAV was \$375,612,432 an increase of 1.048%. The EAV for 2014 was \$401,118,225 an increase of 1.068%. The 2015 EAV was \$423,010,720 which is an increase of 1.055%. Hope also reported that the Board of Review will be convening the first or second week of January. She lastly reported that the new GIS images should be available soon.

Coroner, Earl Deckard reported that in November he had 14 calls.

CCDA Director, Alex Pleasant reported that there is a board meeting tomorrow. They have received a couple of applications recently. One was unsuccessful. They are working with them on alternate funding.

County Clerk, Fayrene Wright informed the Board that a server in her office was damaged over the weekend. Two of three drives that hold data were destroyed. Data is being restored from backup tapes. Operations are normal with the exception of recording and the inability to issue marriage licenses. The email in the office is also down as a result of the server problem. Financials for both November and December will be provided next month. Fayrene also provided an update on the Financial Edge conversion. They are working on problems with check writing and the layout of reports.

#### **OLD BUSINESS**

#### **NEW BUSINESS**

**MOTION:** George Bohman moved to approve the Resolution to Collect Delinquent Real Estate Property Taxes on Parcel Number 05-4-03-012-032-000. Jim Keller seconded the motion. Motion carried unanimously upon roll call. (Resolution – Page 1672)

**MOTION:** Clint Williamson moved to approve the \$30,000 payment to United Life Care. Jim Keller seconded the motion. Gareld Bilyew reported that United had fallen upon some hard times. It was necessary to replace an ambulance that was totaled and the company is also having to meet new State requirements on equipment. This amount was included in the budget. Currently United receives a stipend of approximately \$184,000 per year. They could receive over \$800,000 per year if they were to receive the full amount that can be levied. Motion carried unanimously upon roll call.

**MOTION:** Kip Randolph moved to approve the Ordinance for Reimbursement of Travel Expenses. Clint Williamson seconded the motion. Chairman Bilyew explained that pursuant to Public Act 99-064 each County Board is to come up with an Ordinance on reimbursements to County employees. The Ordinance allows \$50 per day for meals, \$250 before tax and parking per day for hotels in Chicago and collar counties and \$160 before tax and parking for other hotels. These are reimbursement amounts and not per diem amounts. Motion carried unanimously upon roll call. (Ordinance – Page 1673)

**MOTION:** Terry McCoy moved to approve the CIRMA Settlement Authority Request. David Fulling seconded the motion. Kip explained that an employee working for Solid Waste had been injured on the job. The insurance company is recommending that the matter be settled. The insurance company felt that further action would be more expensive. Upon roll call David Fulling, Kip Randolph, George Bohman, Gareld Bilyew, Terry McCoy, Jim Keller, Kevin Utterback and Steve Rich voted aye. Clint Williamson abstained, due to employee being a relative. Motion carried with eight "ayes" and one abstention.

#### **NAMES SUBMITTED FOR APPOINTMENT/RE-APPOINTMENT**

The name of Art Baker was submitted for re-appointment to the CCDA Board.

The name of Penny Shaw was submitted for appointment to the CCDA Board.

The name of Steve McGahey was submitted for re-appointment to the CCDA Board.

#### **APPOINTMENTS/RE-APPOINTMENTS**

**MOTION:** George Bohman moved to approve the re-appointment of Robert Kirk to the Crawford Memorial Hospital Board effective January 1, 2017 through December 31, 2019. Jim Keller seconded the motion. Motion carried unanimously upon roll call. (Re-Appointment – Page 1677)

**MOTION:** Clint Williamson moved to approve the re-appointment of James Kincaid to the Crawford Memorial Hospital Board effective January 1, 2017 through December 31, 2019. George Bohman seconded the motion. Motion carried unanimously upon roll call. (Re-Appointment – Page 1679)

**MOTION:** Jim Keller moved to approve the re-appointment of Judy Adams to the Crawford Memorial Hospital Board effective January 1, 2017 through December 31, 2019. David Fulling seconded the motion. Motion carried unanimously upon roll call. (Re-Appointment – Page 1681)

**MOTION:** George Bohman moved to approve the re-appointment of Jeff Besing to the 911 Board effective January 1, 2017 through December 31, 2019. David Fulling seconded the motion. Motion carried unanimously upon roll call. (Re-Appointment – Page 1687)

**MOTION:** Steve Rich moved to approve the re-appointment of Chris Forde to the 911 Board effective January 1, 2017 through December 31, 2019. Terry McCoy seconded the motion. Motion carried unanimously upon roll call. (Re-Appointment – Page 1689)

**MOTION:** Clint Williamson moved to approve the re-appointment of Todd Cooper to the 911 Board effective January 1, 2017 through December 31, 2019. Kip Randolph seconded the motion. Motion carried unanimously upon roll call. (Re-Appointment – Page 1691)

#### **COMMITTEE REPORTS**

Legislation: Clint Williamson reported that another revision to the Employee Handbook has been sent to CIRMA for review.

Board Vacancy: Gareld Bilyew reported that the vacancy has been advertised in the newspaper and on the radio. He will seek the best candidate from the names that are submitted by the deadline on Saturday.

Tower at Commercium: Gareld Bilyew reported that the sale of the tower at the Commercium is scheduled to close on January 6, 2017.

CIRMA: Gareld Bilyew reported the County received the first dividend check from CIRMA recently.

Chairman Bilyew reported that representatives from Enterprise Partners LP had contacted him recently about a centennial pipeline project. The pipeline will run from Dietrich to Seymour, Indiana and will also handle propane. The pipeline will be used to get product to market. It will come across the southern part of the County. The total project covers about 150 miles and is in the initial stages.

#### **PUBLIC COMMENTS**

#### **MILEAGE & PER DIEM**

**MOTION:** Steve Rich moved to call upon the Clerk to issue mileage and per diem. Terry McCoy seconded the motion. Motion carried unanimously upon roll call.

STATE OF ILLINOIS       )  
                                      ) SS  
COUNTY OF CRAWFORD )

Minutes of Proceedings "5 of 5"  
Crawford County Board  
Thursday, December 15, 2016

**ADJOURN**

**MOTION:** Kip Randolph moved to adjourn. George Bohman seconded the motion. Motion carried unanimously with an "aye" vote.

Meeting adjourned at 7:30 p.m.

RESPECTFULLY SUBMITTED

*Fayrene Wright*

FAYRENE WRIGHT  
CRAWFORD COUNTY CLERK