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January 13, 2022

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SEE AGENDA AND MINUTES FOLLOWING INDEX

**AGENDA**  
**Crawford County Board Meeting**  
**Crawford County Annex**  
**Robinson, IL 62454**  
**Thursday, January 13, 2022 @ 6:00 pm**

Call to Order

1. Pledge of Allegiance.
2. Moment of Silence followed by Prayer and Roll Call.
3. Approval of December 16, 2021 County Board Meeting Minutes.
4. Approval of December, 2021 claims.
5. Officers' Reports.
6. Approve Treasurer's Report.
7. Public Comments Concerning Issues to be Voted on. Five Minute Limit.
8. Unfinished Business.
9. New Business:
  - a. Approve Amended 2021-2022 Holiday Schedule.
  - b. Approve Agreement with Kemper CPA Group for 2021 Audit.
  - c. Approve Resolution to Execute Deed of Conveyance on Parcel 05-4-33-030-057-000.
  - d. Approve Resolution to Execute Deed of Conveyance on Parcel 05-4-33-030-064-000.
  - e. Approve Resolution to Execute Deed of Conveyance on Parcel 05-4-33-047-022-000.
  - f. Approve Resolution to Execute Deed of Conveyance on Parcel 06-4-03-040-009-001.
  - g. Approve Change of Date and Time for Claims Committee Meetings.
  - h. Discussion of OSHA COVID Vaccination and Testing Standards.
10. Names submitted for Appointment(s)/Re-appointment(s):
11. Appointment(s)/Re-appointments(s)
  - a. Approve the Appointment of Sarah Mehler to the Southern Illinois Tourism Board to complete the term of Penny Shaw. Term to expire January 1, 2023.
  - b. Approve the Appointment of Robbie Netherly to the CCDA Board of Directors. Term to expire November 30, 2023.
  - c. Approve the Appointment of Amy Macak to the CCDA Board of Directors. Term to expire November 30, 2023.
12. Committee Reports.
13. Public Comments. Five Minute Limit.
14. Approve Mileage and Per Diem.
15. Approve Adjournment.

The members of the Crawford County Board met in regular session at the Crawford County Annex on Thursday, January 13, 2022. County Board Chair, David Fulling, called the meeting to order at 6:00 p.m.

Pledge of Allegiance was given by all, followed by a moment of silence and prayer by Jonathon Goff.

Upon roll call Kip Randolph, Mitch Williams (by phone), Shane Robinson (by phone), Don Goupil, David Fulling, Koert Bartman, Kevin Dart, Jonathon Goff, Garry Wilson (by phone) and Clint Williamson were present.

**MINUTES**

**MOTION:** Kevin Dart moved to approve the December 16, 2021 minutes as presented. Don Goupil seconded the motion. Motion carried unanimously upon roll call.

**CLAIMS**

**MOTION:** Koert Bartman moved that the December 2021 claims be approved as presented. Don Goupil seconded the motion. Motion carried unanimously upon roll call.

**OFFICER REPORTS**

Reports were given by County Clerk, Fayrene Wright; CCDA Director, Resa Shaner; Coroner, Earl Deckard; State’s Attorney, Cole Shaner; Andrew Hargrave and Jennifer Hargrave for United Life Care; County Assessor, Hope Weber; County Treasurer, Twyla Bailey; and County Sheriff, Bill Rutan. Written reports were submitted by the Regional Office of Education.

County Clerk, Fayrene Wright reviewed reports. She pointed out that the vitals report is now being generated in the new vitals software. She advised the Board that the picture in front of the dais is an ariel view of the airport that was donated to the County by the Crawford County Airport Authority. Fayrene reported that the link for a marriage license is now live on the county website. Couples can now begin the process of applying for a marriage license before they come to the office. Fayrene also reported that new voter registration cards will be mailed starting next week. The cards will have all the changes that were made as a result of reapportionment. Lastly, Fayrene reported that petitions for the general primary are now available in the County Clerk’s Office.

CCDA Director, Resa Shaner reported that she is engaging with the County and Village boards each month. CCDA will be collaborating with the Robinson Chamber of Commerce to offer quarterly business workshops for small businesses. Resa reported that 5 grants are in progress with Greater Wabash Regional Planning. She is also researching the daycare need in the County. Resa finally reported that currently all but one revolving loan is current.

Coroner, Earl Deckard reported on 2021 totals for his office. The Coroner’s Office responded to 152 total cases for the year including 1 traffic death, 2 suicides, 2 accidental deaths and 4 COVID-related deaths.

State's Attorney, Cole Shaner reported that everything in the State's Attorney's Office is functioning normally. He also reported that as of January 1 all tickets will go through the State's Attorney's Office. He may need to change his budget next year to accommodate for that. Cole reported that the DOC is not taking any prisoner transfers due to COVID.

Andrew Hargrave reported on behalf of United Life Care. They responded to a total of 251 calls in December including 57 transfers, 18 lift assists, 4 fires and 3 car accidents. Mutual aid was rendered by Lawrence County on a call in the rural Flat Rock area. Jennifer Hargrave reported that the Illinois Department of Public Health is trying to determine what can be done to address EMS shortages. She is part of the committee working on that issue.

Supervisor of Assessments, Hope Weber reported that exemption renewal forms have been mailed to everyone who received an exemption last year. All exemption forms are also available on the County website. Hope reported that the Board of Review started today. February 10, 2022 is the last day to file a complaint with the Board of Review.

Treasurer, Twyla Bailey reviewed reports. She reported that she has received the December reimbursement for the Supervisor of Assessments, Public Defender and State's Attorney. All rent/utility payments are current. *Treasurer's Report – Page 125*

**MOTION:** Clint Williamson moved to approve the Treasurer's Report as presented. Jonathon Goff seconded the motion. Motion carried unanimously upon roll call.

County Sheriff, Bill Rutan reviewed reports. He reported that December receipts for his office were \$2631.95. Eighty-three individuals were booked into the County Jail with an average daily count of 32. One thousand one hundred fifty-eight people passed through Courthouse security. One male was transported to DOC in December and one male was transferred to federal prison in Benton due to federal charges. Bill reported that COVID protocols remain the same. There are currently 6 cases of COVID in the jail. Bill reported that the Sheriff's Department has received a Mary Heath Grant for Spillman and to upgrade tasers. The Department has also received a Claypool grant for Spillman. Bill lastly reported that he has ordered 2 new SUV's and one truck for the Department.

**PUBLIC COMMENTS CONCERNING ISSUES TO BE VOTED ON**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**MOTION:** Don Goupil moved to approve the Amended 2021-2022 Holiday Schedule. Kevin Dart seconded the motion. Motion carried unanimously upon roll call. *Schedule – Page 128*

**MOTION:** Clint Williamson moved to approve the Letter of Engagement with Kemper CPA Group for the 2021 Audit. Don Goupil seconded the motion. Motion carried unanimously upon roll call.

**MOTION:** Jonathon Goff moved to approve the Resolution to Execute a Deed of Conveyance on Parcel 05-4-33-030-057-000. Clint Williamson seconded the motion. Motion carried unanimously upon roll call. *Resolution – Page 138*

**MOTION:** Jonathon Goff moved to approve the Resolution to Execute a Deed of Conveyance on Parcel 05-4-33-030-064-000. Don Goupil seconded the motion. Motion carried unanimously upon roll call.  
*Resolution – Page 139*

**MOTION:** Koert Bartman moved to approve the Resolution to Execute a Deed of Conveyance on Parcel 05-4-33-047-022-000. Kevin Dart seconded the motion. Motion carried unanimously upon roll call.  
*Resolution – Page 140*

**MOTION:** Don Goupil moved to approve the Resolution to Execute a Deed of Conveyance on Parcel 06-4-03-040-009-001. Garry Wilson seconded the motion. Motion carried unanimously upon roll call.  
*Resolution – Page 141*

**MOTION:** Kevin Dart moved to approve the change of date and time for Claims Committee meetings to the Monday prior to the County Board Meeting at 3:00 p.m. Jonathon Goff seconded the motion. Motion carried unanimously upon roll call.

**DISCUSSION:** The discussion of the OSHA COVID vaccination and testing standards was deemed unnecessary as the Supreme Court has struck down the mandate.

**NAMES SUBMITTED FOR APPOINTMENT/REAPPOINTMENT**

**APPOINTMENTS/REAPPOINTMENTS**

**MOTION:** Koert Bartman moved to approve the appointment of Sarah Mehler to the Southern Illinois Tourism Board to complete the term of Penny Shaw. Term to expire January 1, 2023. Don Goupil seconded the motion. Motion carried unanimously upon roll call. *Order – Page 142*

**MOTION:** Kevin Dart moved to approve the appointment of Robbie Netherly to the CCDA Board of Directors. Term to expire November 30, 2023. Kip Randolph seconded the motion. Motion carried unanimously upon roll call. *Order – Page 144*

**MOTION:** Don Goupil moved to approve the appointment of Amy Macak to the CCDA Board of Directors. Term to expire November 30, 2023. Garry Wilson seconded the motion. Motion carried unanimously upon roll call. *Order – Page 146*

**COMMITTEE REPORTS**

**AMBULANCE:** Clint Williamson praised Andrew and Jennifer Hargrave for the job they are doing at United Life Care.

**CHAIRMAN’S REPORT:** David Fulling reported that there will be a Finance Meeting on January 27, 2022 at 5:00 p.m.

**PUBLIC COMMENTS**

Board member Kip Randolph spoke regarding his participation in County health insurance.

**MILEAGE & PER DIEM**

**MOTION:** Jonathon Goff moved to call upon the Clerk to issue mileage and per diem. Kevin Dart seconded the motion. Motion carried unanimously upon roll call.

STATE OF ILLINOIS       )  
  ) SS  
COUNTY OF CRAWFORD )

Minutes of Proceedings "4 of 4"  
Crawford County Board  
Thursday, January 13, 2022

**ADJOURN**

**MOTION:** Clint Williamson moved to adjourn. Kevin Dart seconded the motion. Motion carried unanimously with an "aye" vote.

Meeting adjourned at 7:07 p.m.

RESPECTFULLY SUBMITTED

*Fayrene Wright*

FAYRENE WRIGHT  
CRAWFORD COUNTY CLERK