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July 15, 2021

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**AGENDA**  
**Crawford County Board Meeting**  
**Crawford County Annex**  
**Robinson, IL 62454**  
**Thursday, July 15, 2021 @ 6:00 pm**

Call to Order

1. Pledge of Allegiance.
2. Moment of Silence followed by Prayer and Roll Call.
3. Approval of June 10, 2021 Board Meeting Minutes
4. Approval of June, 2021 claims
5. Officers' Reports
  - a. Approve Treasurer's Report
6. Public Comments Concerning Issues to be voted on. (Five Minute Limit)
7. Unfinished Business:
  - a. Tabled - Approve obtaining estimates for the cost of a feasibility study to consider the possible relocation of the County Annex and County Courthouse into the old Regions Building located at 300 West Main St. Robinson IL
8. New Business:
  - a. Approve the moving of the voting location of LaMotte #1 precinct to the Village Municipal Building at 212 S. Main St., Palestine, IL
  - b. Approve Ordinance for a 2-year agreement to pay Bellwether to administer the American Rescue Plan act for Crawford County, Utilizing ARPA funds.
  - c. Approve payment of Invoices 21063011, 21061807 & 21062901 to Charley Inc. for Cyber Security utilizing the ARPA funds.
  - d. Extension Office presentation.
  - e. Approve the motion to keep closed meeting records closed.
  - f. Reappoint Hope Weber as the Crawford County Assessor (term expires 8/1/2025)
9. Names submitted for Appointment(s)/Re-appointment(s):
  - a. Re-appoint Vicki May - Crawford County Airport Board (term expires 2/1/24)
  - b. Re-appoint Greg Nye - Crawford County Airport Board (term expires 2/1/24)
  - c. Re-appoint Randell Smith - North Fork Conservancy (term expires 8/21/2026)
10. Appointment(s)/Re-appointment(s):
  - a. Re-appoint Don Richart - Crawford County Forest Preserve Oversight Committee (term expires 6/1/2023)
  - b. Re-appoint Bill Rutan - Crawford County Forest Preserve Oversight Committee (term expires 6/1/2023)
  - c. Re-appoint Chuck Campbell - Crawford County Forest Preserve Oversight Committee (term expires 6/1/2023).

- d. Re-appoint Fred Chinn - Crawford County Forest Preserve Oversight Committee (term expires 6/1/2023)
  - e. Appoint Kevin Morrison - Trustee to Prairie-Licking fire Department to finish remainder of Terry Ochs term. (Term expires 5/1/2023)
11. Committee Reports
  12. Public Comments. (Five Minute Limit)
    - a. Snedeker insurance
  13. Approve Mileage and Per Diem
  15. Approve Adjournment

The members of the Crawford County Board met in regular session at the Crawford County Annex on Thursday, July 15, 2021. County Board Chair, David Fulling, called the meeting to order at 6:00 p.m.

Pledge of Allegiance was given by all, followed by a moment of silence and prayer by Jonathon Goff.

Upon roll call Kip Randolph, Mitch Williams, Shane Robinson, David Fulling, Koert Bartman, Kevin Dart, Jonathon Goff, Clint Williamson and Garry Wilson were present. Board member Don Goupil was absent.

**MINUTES**

**MOTION:** Koert Bartman moved to approve the June 10, 2021 minutes as presented. Kevin Dart seconded the motion. Motion carried unanimously upon roll call.

**CLAIMS**

**MOTION:** Shane Robinson moved that the June 2021 claims be approved as presented. Koert Bartman seconded the motion. Motion carried unanimously upon roll call. *Claims-Page 757*

**INVITATION**

Ray Diel with Snedeker Risk Management addressed the board and encouraged board members to attend Snedeker's Client Appreciation Dinner on July 21, 2021 in Newton.

**OFFICER REPORTS**

Reports were given by Andrew Hargrave for United Life Care; State's Attorney, Cole Shaner; Coroner, Earl Deckard; Health Department Administrator, Madelyn Taylor; County Clerk, Fayrene Wright; County Sheriff, Bill Rutan; and County Treasurer, Twyla Bailey. Supervisor of Assessments, Hope Weber was present but had nothing to report. She indicated that she was available to answer any questions anyone might have since she was up for re-appointment. A written report was submitted by the Regional Office of Education.

Andrew Hargrave for United Life Care reported that they responded to 245 calls in June. Included in this total was 53 transfers, 9 lift assists, 4 law enforcement assists and 3 Coroner's assists.

State's Attorney, Cole Shaner reported that there have been 146 criminal misdemeanor cases and 162 criminal felony cases filed this year. Meth is involved in most of the felonies. Eight more sentenced individuals have been transferred to DOC. There are currently 12 in the County Jail who have been sentenced and are waiting for transfer. Cole is scheduling 1 to 2 jury trials per month.

Coroner, Earl Deckard reported that his office responded to 12 calls in June. They also provided mutual aid for one case in Jasper County. There was 1 autopsy performed and 7 cremation permits issued. His office had no COVID deaths in June.

Health Department Administrator, Madelyn Taylor reported that the current COVID vaccination rate in Crawford County is almost 35%. There were 11 new COVID cases in the County this week. The Health Department will be meeting with the school superintendent next week to finalize back to school guidelines.

County Clerk, Fayrene Wright reviewed vital and financial reports. She also reviewed some of the election changes contained in PA 102-0015. The 2022 primary has been moved to June 28, 2022. Petition circulation will begin on January 13, 2022 and the filing period will be March 7, 2022 through March 13, 2022. Also, the November 8, 2022 general election will be a State holiday.

County Sheriff, Bill Rutan reviewed reports. Receipts for June were \$3,399.70. One hundred seventeen people were booked into the County Jail in June. One thousand three hundred forty-eight people passed through Courthouse security for the month. The department is still housing a female with a high-risk pregnancy. The current average length of stay in the jail is 120 days.

County Treasurer Twyla Bailey reviewed reports. All rent/utility payments for the Annex are current. She has received June reimbursements for the Supervisor of Assessments, Public Defender and State's Attorney. Twyla reported that the first installment of real estate taxes was due on Monday. To date over 20 million of the approximately 34 million billed in real estate taxes has been collected. She anticipates that she will make a first distribution by the end of the month. The second installment is due September 1, 2021. Twyla reported that starting July 13, 2021 1.5% interest will be charged each 30 days on the first installment.

**MOTION:** Shane Robinson moved to approve the Treasurer's Report as presented. Kevin Dart seconded the motion. Motion carried unanimously upon roll call. *Treasurer's Report-Page 824*

#### **CCDA DIRECTOR**

David Fulling introduced the new CCDA Director, Resa Shaner. Resa shared her goals for the position.

#### **PUBLIC COMMENTS CONCERNING ISSUES TO BE VOTED ON**

#### **UNFINISHED BUSINESS**

**TABLED MOTION:** The tabled motion to approve obtaining estimates for the cost of a feasibility study to consider the possible relocation of the County Courthouse and County Annex to the Regions Bank Building made by Kevin Dart and seconded by Don Goupil was brought for consideration. Motion failed unanimously upon roll call.

#### **NEW BUSINESS**

**MOTION:** Clint Williamson moved to approve the change in the polling place for LaMotte 1 Precinct to the Village Municipal Building at 212 South Main Street in Palestine. Kevin Dart seconded the motion.

**MOTION:** Clint Williamson moved to amend the motion to change the polling place location for LaMotte 1 by changing the name of the building from "Village Municipal Building" to "Community Facility". Jonathon Goff seconded the motion. Motion carried unanimously upon roll call.

Upon roll call on the motion to approve the change in polling place location for LaMotte 1 as amended, motion carried unanimously.

**MOTION:** Shane Robinson moved to approve the Ordinance for a two-year agreement to pay Bellwether to administer the American Rescue Plan for Crawford County utilizing ARPA funds. Kip Randolph seconded the motion. Upon roll call Kip Randolph, Mitch Williams, Shane Robinson, David Fulling, Koert Bartman, Kevin Dart, Jonathon Goff and Clint Williamson voted "aye". Garry Wilson abstained. Motion carried with 8 "ayes" and 1 abstention. *Ordinance-Page 828*

**MOTION:** Jonathon Goff moved to approve the payment of Invoices 21063011, 21061807 and 21062901 to Charley, Inc. for cyber security using ARPA funds. Kip Randolph seconded the motion. Motion carried unanimously upon roll call.

**PRESENTATION**

Stacy Woodyard with the U of I Extension for Clark, Crawford and Edgar Counties addressed the Board and explained the services provided.

**MOTION:** Kip Randolph moved to keep all closed session meeting minutes that are currently closed, closed. Clint Williamson seconded the motion. Motion carried unanimously upon roll call.

**MOTION:** Jonathon Goff moved to re-appoint Hope Weber as the Crawford County Assessor for a four-year term. Clint Williamson seconded the motion. Motion carried unanimously upon roll call. *Oath-Page 849*

**NAMES SUBMITTED FOR APPOINTMENT/REAPPOINTMENT**

The name of Vicki May was submitted for re-appointment to the Crawford County Airport Board. Term to expire February 1, 2024.

The name of Greg Nye was submitted for re-appointment to the Crawford County Airport Board. Term to expire February 1, 2024.

The name of Randell Smith was submitted for re-appointment to the North Fork Conservancy District. Term to expire August 21, 2026.

**APPOINTMENTS/REAPPOINTMENTS**

**MOTION:** Koert Bartman moved to re-appoint Don Richart to the Crawford County Forest Preserve Oversight Committee. Term to expire June 1, 2023. Shane Robinson seconded the motion. Motion carried unanimously upon roll call. *Order-Page 850*

**MOTION:** Kevin Dart moved to re-appoint Bill Rutan to the Crawford County Forest Preserve Oversight Committee. Term to expire June 1, 2023. Koert Bartman seconded the motion. Motion carried unanimously upon roll call. *Order-Page 852*

**MOTION:** Shane Robinson moved to re-appoint Chuck Campbell to the Crawford County Forest Preserve Oversight Committee. Term to expire June 1, 2023. Mitch Williams seconded the motion. Motion carried unanimously upon roll call. *Order-Page 854*

**MOTION:** Shane Robinson moved to re-appoint Fred Chinn to the Crawford County Forest Preserve Oversight Committee. Term to expire June 1, 2023. Jonathon Goff seconded the motion. Motion carried unanimously upon roll call. *Order-Page 856*

**MOTION:** Clint Williamson moved to approve the appointment of Kevin Morrison to the Prairie-Licking Fire Department Board of Trustees to complete Terry Ochs' term which expires on May 1, 2023. Mitch Williams seconded the motion. Motion carried unanimously upon roll call. *Order-Page 858*

**COMMITTEE REPORTS**

**LIQUOR CONTROL COMMITTEE:** Jonathon Goff reported that he is expecting to receive an application for a liquor license from Steve Osborn who is opening the butcher shop.

STATE OF ILLINOIS       )  
                                  ) SS  
COUNTY OF CRAWFORD )

Minutes of Proceedings "4 of 4"  
Crawford County Board  
Thursday, July 15, 2021

**CHAIRMAN'S REPORT:** David Fulling reported that a picture of the Board will be taken prior to the August meeting. Also, the 2021-2022 budget process will be starting soon.

**FOREST PRESERVE:** Shane Robinson reported that the cabin at the Preserve has been painted. Painting at the shower house and pavilion has been started. He will be scheduling an Enterprise Zone Committee meeting soon.

**PUBLIC COMMENTS**

**MILEAGE & PER DIEM**

**MOTION:** Jonathon Goff moved to call upon the Clerk to issue mileage and per diem. Kevin Dart seconded the motion. Motion carried unanimously upon roll call.

**ADJOURN**

**MOTION:** Clint Williamson moved to adjourn. Shane Robinson seconded the motion. Motion carried unanimously with an "aye" vote.

Meeting adjourned at 7:30 p.m.

RESPECTFULLY SUBMITTED

*Fayrene Wright*

FAYRENE WRIGHT  
CRAWFORD COUNTY CLERK