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December 14, 2023

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SEE AGENDA AND MINUTES FOLLOWING INDEX

Crawford County, Illinois
County Board Agenda
Thursday, December 14, 2023
Crawford County Annex, Board Room
100 Douglas St, Robinson, IL 62454

County Board Meeting

Meeting called to order at 6 P.M.
Pledge of Allegiance
Moment of Silence & Prayer
Roll Call of Board Members
Approval of Appointment of Scott E. Sparks to District 5 County Board Seat
Swear in of District 5 Board Member
Approval of Prior Meeting Minutes – November 16, 2023
Roll Call of Department Heads & Reports
Approval of Treasurer’s Report – November 2023
County Board Committee Reports
Administrator’s Report
Public Comment (*Identify and State Concern*)
*5 Minute Time Limit

1. **Consent Agenda** (*Items may be removed from the consent agenda for individual consideration; a single roll call vote is required for passage*)
 - a. Discussion and possible Approval of Resignation of District 1 County Board Member, Denise Wells.
 - b. Discussion and possible Approval of Resolution for 2024 County & Township Maintenance Materials.
 - c. Discussion and possible Approval of Resolution of County Board Authorizing Weight Limitations for Roads.
 - d. Discussion and possible Approval of Corrected Collective Bargaining Agreement Between Crawford County Government & Crawford County Highway Department.
 - e. Discussion and possible Approval of 2024 Crawford County Holiday Schedule.
 - f. Discussion and possible Approval of 2024 Crawford County Board Meeting Schedule.
 - g. Discussion and possible Approval of Resolution to Execute a Deed of Conveyance on Parcel 07-3-11-000-024-000.
 - h. Discussion and possible Approval of Resolution to Execute a Deed of Conveyance on Parcel 09-4-05-010-006-000.
 - i. Discussion and possible Approval of Order to Re-Appoint J.D. Branson to the 911 Authority for a two- year term to expire November 30, 2025.
 - j. Discussion and possible Approval of Order to Appoint Brad White to the 911 Authority for a two-year term to expire November 30, 2025.
 - k. Discussion and possible Approval of Order to Appoint Jay Haines to the Oblong Township Fire Protection District for a 4-year unexpired term to expire May 2026.

- l. Discussion and possible Approval of Order to Re-Appoint Gregory Kastner to the Crawford Memorial Hospital Board of Trustees for a 3-year term to expire December 2026.
- m. Discussion and possible Approval of Order to Re-Appoint Robert Quick to the Crawford Memorial Hospital Board of Trustees for a 3-year term to expire December 2026.
- n. Discussion and possible Approval of Order to Re-Appoint Stewart Schutte to the Crawford Memorial Hospital Board of Trustees for a 3-year term to expire December 2026.
- o. Discussion and possible Approval of Resolution of Support and Commitment of Funds for Greater Wabash Regional Planning Commission.

2. Old Business

3. New Business

- a. Discussion, Nominations and possible Approval of New County Board Vice Chairman.
- b. Discussion and possible Approval of Crawford County's Employee Handbook Updates.
- c. Discussion and possible Approval of Resolution allocating the use of ARPA funds for Repairs & Maintenance for the Rescue Barn.
- d. Discussion and possible Approval of Resolution allocating the use of ARPA funds to purchase a vehicle for the Coroner's Office.
- e. Discussion and possible Approval of Resolution allocating the use of ARPA funds for an on-site server for the County's Financial software.

4. Claims Consent Agenda *(Items may be removed from the claims consent agenda for individual consideration; a single roll call vote is required for passage)*

- a. November 2023 Claims

5. Board Member Non-Action Items

- a. The name of Dave Shaw is submitted for re-appointment to the Crawford County Airport Authority for a five-year term to expire February 2029.
- b. The name of Vicki May is submitted for re-appointment to the Crawford County Airport Authority for a five-year term to expire February 2029.
- c. The name of Amy Coonce is submitted for appointment to the Crawford County Forest Preserve Oversight Committee for a 2-year term.

6. Closed Session

7. Call for Adjournment

8. Adjourn

The members of the Crawford County Board met in regular session at the Crawford County Annex on Thursday, December 14, 2023. County Board Chair, William "Bill" Burke, Jr., called the meeting to order at 6:00 p.m.

Pledge of Allegiance was given by all, followed by a prayer by Michael Delaney.

ROLL CALL OF BOARD MEMBERS

Upon roll call Koert Bartman, Michael Delaney, Shane Robinson, Jonathon Goff, and William "Bill" Burke, Jr. were present.

APPROVAL OF APPOINTMENT

MOTION: Koert Bartman moved to approve the appointment of Scott E. Sparks to the District #5 County Board seat. Michael Delaney seconded the motion. Motion carried unanimously with a "yea" vote.

County Clerk, Beckie Staley, administered the Oath of Office to seat Scott E. Sparks as District #5 County Board Member.

PRIOR MEETING MINUTES

MOTION: Shane Robinson moved that the minutes of the November 16, 2023 County Board meeting be approved as presented. Michael Delaney seconded the motion. Motion carried unanimously with a "yea" vote.

ROLL CALL OF DEPARTMENT HEADS & REPORTS

Roll Call and Reports were given by Andrew Hargrave for United Life Care; State's Attorney, Cole Shaner; Sheriff, William Rutan; Coroner, Earl Deckard; Makayla Maynard for the Crawford County Health Department; County Clerk, Beckie Staley; County Highway, Justin Childress; Crawford County Emergency Management, Brad Midget; Supervisor of Assessment, Hope Weber; Crawford County Animal Control, Denise McKinney.; and County Treasurer, Rikki Callaway.

MOTION: Shane Robinson moved to approve the Treasurer's Report for November 2023. Michael Delaney seconded the motion. Motion carried unanimously upon roll call. *Treasurer's Report page 3127*

COUNTY BOARD COMMITTEE REPORTS

Reports were given as follows; Jonathon Goff for Ambulance; Koert Bartman for Building and Grounds; Koert Bartman for Claims; Jonathon Goff for Technology; Michael Delaney for ESDA; William "Bill" Burke, Jr. for Finance; Shane Robinson for Insurance; Micheal Delaney for Road & Bridge; Shane Robinson for Salaries & Personnel; William "Bill" Burke, Jr. and Koert Bartman for Forest Preserve; William "Bill Burke, Jr. for Enterprise Zone; Michael Delaney for ARPA; Jonathon Goff for County Ordinance for Solar Farms; William "Bill" Burke, Jr. for Liquor Control.

ADMINISTRATOR'S REPORT

Jake Johnson with Bellwether reported that he will have a Variance Report ready for next month. He is also working with the Clerk's office on fee schedule changes and with the Solar Ordinance committee on a County Solar Ordinance.

PUBLIC COMMENTS

CONSENT AGENDA

MOTION: Shane Robinson moved to:

- a. Approve the Resignation of District #1 County Board Member, Denise Wells.
- b. Approve the Resolution for 2024 County & Township Maintenance Materials. *Resolution page 3130*
- c. Approve the Resolution of County Board Authorizing Weight Limitations for Roads. *Resolution page 3134*
- d. Approve the Corrected Collective Bargaining Agreement between the Crawford County Government & Crawford County Highway Department. *Agreement page 3135*
- e. Approve the 2024 Crawford County Holiday Schedule.
- f. Approve the 2024 Crawford County Board Meeting Schedule.
- g. Approve the Resolution to Execute a Deed of Conveyance on Parcel 07-3-11-000-024-000. *Resolution page 3165*
- h. Approve the Resolution to Execute a Deed of Conveyance on Parcel 09-4-05-010-006-000. *Resolution page 3166*
- i. Approve the Re-appointment of J.D. Branson to the 911 Authority.
- j. Approve Appointment of Brad White to the 911 Authority.
- k. Approve Appointment of Jay Haines to the Oblong Township Fire Protection District.
- l. Approve Re-appointment of Gregory Kastner to the Crawford Memorial Hospital Board of Trustees.
- m. Approve Re-appointment of Robert Quick to the Crawford Memorial Hospital Board of Trustees.
- n. Approve Re-appointment of Stewart Schutte to the Crawford Memorial Hospital Board of Trustees.

Jonathon Goff seconded the motion. Motion carried unanimously upon roll call.

MOTION:

Michael Delaney moved to table the Approval of Resolution of Support and Commitment of Funds for Greater Wabash Regional Planning Commission. Koert Bartman seconded the motion. Motion carried unanimously with a "yea" vote.

OLD BUSINESS

3105

STATE OF ILLINOIS)
) SS
COUNTY OF CRAWFORD)

Minutes of Proceedings "3 of 3"
Crawford County Board
Thursday, December 14, 2023

NEW BUSINESS

MOTION: Michael Delaney motioned to nominate Shane Robinson as County Board Vice-Chair. Scott Sparks seconded the nomination. William "Bill" Burke, Jr. asked 3 more times for nominations. There being no other nominations, nominations were closed. Motion carried unanimously upon roll call.

MOTION: Jonathon Goff moved to table the update to Crawford County's Employee Handbook until said changes go through the Salary & Personnel Committee. Michael Delaney seconded the motion. Motion carried unanimously with a "yea" vote.

MOTION: Michael Delaney moved to approve the Resolution allocating the use of ARPA funds in the amount of \$20,000.00 for Repairs & Maintenance to the Rescue Barn. Shane Robinson seconded the motion. Motion carried with 5 "yeas", William "Bill" Burke, Jr. abstained. *Resolution page 3180*

MOTION: Shane Robinson moved to approve the Resolution allocating the use of ARPA funds in the amount of \$13,780.00 for the purchase of a vehicle for the Coroner's Office. Jonathon Goff seconded the motion. Motion carried with 5 "yeas", William "Bill" Burke, Jr. abstained. *Resolution page 3181*

CLAIMS CONSENT AGENDA

MOTION: Koert Bartman moved to approve November 2023 Claims. Michael Delaney seconded the motion. Motion carried unanimously upon roll call.

BOARD MEMBER NON-ACTION ITEMS

The name of Dave Shaw was submitted for re-appointment to the Crawford County Airport Authority for a five-year term to expire February 2029.

The name of Vicki May was submitted for re-appointment to the Crawford County Airport Authority for a five-year term to expire February 2029.

The name of Amy Coonce was submitted for appointment to the Crawford County Forest Preserve Oversight Committee for a 2-year term.

CLOSED SESSION

CALL FOR ADJOURNMENT

MOTION: Jonathon Goff moved to adjourn at 7:06 p.m. Shane Robinson seconded the motion. Motion carried unanimously with an "yea" vote.

Meeting adjourned.

RESPECTFULLY SUBMITTED

Beckie Staley

Beckie Staley
Crawford County Clerk

3106