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COUNTY BOARD MINUTES
JANUARY 11, 2024

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Crawford County, Illinois
County Board Agenda
Thursday, January 11, 2024
Crawford County Annex, Board Room
100 Douglas St, Robinson, IL 62454

County Board Meeting

Meeting called to order at 6 P.M.
Pledge of Allegiance
Moment of Silence & Prayer
Roll Call of Board Members
Approval of Appointment of Charles D. Campbell to District 1 County Board Seat
Swear in of District 1 Board Member
Approval of Prior Meeting Minutes – December 14, 2023
Roll Call of Department Heads & Reports
Approval of Treasurer’s Report – December 2023
County Board Committee Reports
Administrator’s Report
Public Comment (*Identify and State Concern*)
*5 Minute Time Limit

1. **Consent Agenda** (*Items may be removed from the consent agenda for individual consideration; a single roll call vote is required for passage*)
 - a. Discussion and possible Approval of Preliminary Engineering Agreement: 24-02118-00-BR.
 - b. Discussion and possible Approval of Preliminary Engineering Agreement: 24-03128-00-BR.
 - c. Discussion and possible Approval of Preliminary Engineering Agreement: 24-00112-00-BR.
 - d. Discussion and possible Approval of Resolution attached to Joint Agreement 22-00110-00-RS for County’s Portion.
 - e. Discussion and possible Approval of County Highway – Joint Agreement: 22-00110-00-RS.
 - f. Discussion and possible Approval of Certification Letter for Discover DOWNSTATE Illinois Tourism.
 - g. Discussion and possible Approval of Crawford County Lease Agreement with Crawford County Title Company.
 - h. Discussion and possible Approval of Order to Appoint Dave Shaw to the Crawford County Airport Authority for a 5-year term to expire February 2029.
 - i. Discussion and possible Approval of Order to Appoint Vicki May to the Crawford County Airport Authority for a 5-year term to expire February 2029.
 - j. Discussion and possible Approval of Order to Appoint Amy Coonce to the Crawford County Forest Preserve Oversight Committee for a 2-year term to expire February 2026.

2. **Old Business**

3. **New Business**

- a. Discussion and possible Approval of Amendment and Addendum to Crawford County/Ambulance Committee Agreement dated 10/6/2022 and effective 12/1/2022.
- b. Discussion and possible Approval of Resolution of Support and Commitment of Funds with Greater Wabash.
- c. Discussion and possible Approval of Schedule A, ACH Exposure Limit Form to increase Payroll file limit.
- d. Discussion and possible Approval of Memorandum of Agreement – Training Pay
- e. Discussion and possible Approval of County Board Committees

4. **Claims Consent Agenda** *(Items may be removed from the claims consent agenda for individual consideration; a single roll call vote is required for passage)*

- a. December 2023 Claims

5. **Board Member Non-Action Items**

6. **Closed Session**

7. **Call for Adjournment**

8. **Adjourn**

The members of the Crawford County Board met in regular session at the Crawford County Annex on Thursday, January 11, 2024. County Board Chair, William "Bill" Burke, Jr., called the meeting to order at 6:00 p.m.

Pledge of Allegiance was given by all, followed by a prayer by Michael Delaney.

ROLL CALL OF BOARD MEMBERS

Upon roll call Koert Bartman, Tim Bennett, Michael Delaney, Scott Sparks, Kim Wade-Decker, Jonathon Goff, Shane Robinson and William "Bill" Burke, Jr. were present.

APPROVAL OF APPOINTMENT

MOTION: Shane Robinson moved to approve the appointment of Charles "Chuck" D. Campbell to the District #1 County Board seat. Koert Bartman seconded the motion. Motion carried unanimously upon roll call.

County Clerk, Beckie Staley, administered the Oath of Office to seat Charles Campbell as District #1 County Board Member.

PRIOR MEETING MINUTES

MOTION: Shane Robinson moved that the minutes of the December 14, 2023 County Board meeting be approved as presented. Koert Bartman seconded the motion. Motion carried unanimously with a "yea" vote.

ROLL CALL OF DEPARTMENT HEADS & REPORTS

Roll Call and Reports were given by Andrew Hargrave for United Life Care; State's Attorney, Cole Shaner; Sheriff, William Rutan; Coroner, Earl Deckard; Makayla Maynard for the Crawford County Health Department; County Clerk, Beckie Staley; County Highway, Justin Childress; Crawford County Emergency Management, Brad Midget; Supervisor of Assessment, Hope Weber; and County Treasurer, Rikki Callaway.

MOTION: Jonathon Goff moved to approve the Treasurer's Report for December 2023. Shane Robinson seconded the motion. Motion carried unanimously with a "yea" vote. *Treasurer's Report page 28*

COUNTY BOARD COMMITTEE REPORTS

Reports were given as follows; Jonathon Goff for Ambulance; Koert Bartman for Building and Grounds; Koert Bartman for Claims; Kim Wade-Decker for County Health & Safety; William "Bill" Burke, Jr. for Finance; Shane Robinson for Insurance; Kim Wade-Decker for Animal Control; Shane Robinson for Salaries & Personnel; Charles Campbell for Forest Preserve; William "Bill" Burke, Jr. for Enterprise Zone; Michael Delaney for ARPA; William "Bill" Burke, Jr. for Community Involvement; William "Bill" Burke, Jr. and Jonathon Goff for Liquor Control.

ADMINISTRATOR'S REPORT

Jake Johnson with Bellwether explained the Variance Report for fiscal year '23. He also explained that he is still working on the new law regarding personal time and will be working with some of the committees to update some of the County Contracts and Policies. Jake addressed the board on using him for what they are paying him for. He stated that he will get a list prepared showing what we should be using him for.

PUBLIC COMMENTS

Cat Rice with Leadership Crawford County presented the board with a report regarding Broad Band Internet in the county.

Sheriff Rutan informed the board that his department has purchased a remote learning station that is available for County use.

CONSENT AGENDA

MOTION: Jonathon Goff moved to:

- a. Approve the Preliminary Engineering Agreement: 24-02118-00-BR. *Agreement page 35*
- b. Approve the Preliminary Engineering Agreement: 24-03128-00-BR. *Agreement page 39*
- c. Approve the Preliminary Engineering Agreement: 24-00112-00-BR. *Agreement page 43*
- d. Approve the Resolution attached to Joint Agreement 22-00110-00-RS for County's Portion. *Resolution page 47*
- e. Approve the County Highway – Joint Agreement: 22-00110-00-RS. *Agreement page 48*
- f. Approve the Certification Letter for Discover DOWNSTATE Illinois Tourism.
- g. Approve the Crawford County Lease Agreement with Crawford County Title Company. *Agreement page 57*
- h. Approve the Appointment of Dave Shaw to the Crawford County Airport Authority.
- i. Approve the Appointment of Vicki May to the Crawford County Airport Authority.
- j. Approve Appointment of Amy Coonce to the Crawford County Forest Preserve Oversight Committee.

Shane Robinson seconded the motion. Motion carried unanimously upon roll call.

OLD BUSINESS

NEW BUSINESS

County Board Chairman, William "Bill" Burke, Jr. removed the discussion and possible Approval of Amendment and Addendum to the County/Ambulance Committee Agreement dated 10/6/2022 and effective 12/1/2022 from the agenda.

MOTION: Michael Delaney moved to approve the Resolution of Support and Commitment of Funds with Greater Wabash. Shane Robinson seconded the motion. Motion carried unanimously with a "yea" vote. *Resolution page 66*

STATE OF ILLINOIS)
) SS
COUNTY OF CRAWFORD)

Minutes of Proceedings "3 of 3"
Crawford County Board
Thursday, January 11, 2024

MOTION: Jonathon Goff moved to approve the Schedule A, ACH Exposure Limit to increase the Payroll file limit. Shane Robinson seconded the motion. Motion carried unanimously with a "yea" vote.

MOTION: Michael Delaney moved to approve the Memorandum of Agreement – Training Pay. Koert Bartman seconded the motion. Motion carried unanimously upon roll call. *Agreement page 68*

MOTION: Jonathon Goff moved to approve the County Board Committees as presented. Shane Robinson seconded the motion. Motion carried unanimously with a "yea" vote.

CLAIMS CONSENT AGENDA

MOTION: Koert Bartman moved to approve December 2023 Claims. Kim Wade-Decker seconded the motion. Motion carried unanimously upon roll call.

BOARD MEMBER NON-ACTION ITEMS

CLOSED SESSION

CALL FOR ADJOURNMENT

MOTION: Shane Robinson moved to adjourn at 7:12 p.m. Jonathon Goff seconded the motion. Motion carried unanimously with an "yea" vote.

Meeting adjourned.

RESPECTFULLY SUBMITTED

Beckie Staley

Beckie Staley
Crawford County Clerk